

RESOLUTION NO. 19-29

A RESOLUTION OF KITSAP TRANSIT BOARD OF COMMISSIONERS
AUTHORIZING STAFF TO AWARD THE BID FOR PRINTING SERVICES

WHEREAS, the Board adopted Resolution 19-01 authorizing staff to seek bids for printing services; and

WHEREAS, printing services includes but is not limited to bus schedules, stationery and brochures; and

WHEREAS, Kitsap Transit received two bids in response to the invitation for bids; and

WHEREAS, an analysis was prepared, with results shown in Exhibit A, and it illustrates that Tumwater Printing is the lowest responsive and responsible bidder in the amount of one hundred seventy-nine thousand eight-hundred eighty-five dollars (\$179,885) based on estimated orders in a one-year period.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners hereby authorize staff to award the contract for printing services to Tumwater Printing, for a two-year period and an option for one additional year, subject to the firm meeting all the requirements in the specification.

ADOPTED by the Kitsap Transit Board of Commissioners at a regular meeting held on the 2nd day of April, 2019.



Kol Medina, Chairperson

ATTEST:



Jill A. Boltz, MMC
Clerk of the Board



MEMORANDUM

DATE: March 20, 2019
TO: Sanjay Bhatt
FROM: Jeff Chou
SUBJECT: Printing Services

On February 25, 2019, Procurement Staff released IFB KT #19-633 for the Printing Services Project. An Independent Cost Estimate (I.C.E.) was developed showing an estimated project cost of \$83,111.29. Procurement Staff received two (2) bids in response to this solicitation and the competition was adequate. The lowest bid was from Tumwater Printing, with a proposed cost of \$179,885.00. Procurement staff conducted a price analysis and determined that the offered price is fair and reasonable.

Procurement Staff has completed the responsiveness and responsibility checks and has deemed Tumwater Printing to be responsive and responsible. It is my recommendation that Tumwater Printing be awarded Contract KT #19-633 in the estimated amount of \$179,885.00.

If you have any questions, please contact me at 360-478-5864.

Sincerely,

Jeff Chou
Purchasing Specialist