

RESOLUTION NO. 23-32

A RESOLUTION OF KITSAP TRANSIT BOARD OF COMMISSIONERS AUTHORIZING STAFF TO ISSUE A CONTRACT MODIFICATION FOR ADDITIONAL EFFORT TO KPFF CONSULTING ENGINEERS FOR THE SEATTLE TERMINAL ALTERNATIVES ANALYSIS CONTRACT KT 20-670

WHEREAS, at its regular meeting on June 2, 2020, the Board approved Resolution 20-32, authorizing staff to award a contract to KPFF Consulting Engineers for the Seattle Terminal Alternatives Analysis; and

WHEREAS, KPFF Consulting Engineers has completed their contracted tasks, including identifying alternative locations, creating the initial site evaluation criteria and the alternative site evaluation matrix, identifying sites for further analysis, supporting outreach activities and developing the site evaluation report; and

WHEREAS, ongoing coordination with the Federal Transit Administration (FTA) regarding the environmental process and review has delayed delivery of the finalized summary of preliminary site screening and evaluation report; and

WHEREAS, the FTA has asked KT to consider identifying a third alternative to evaluate in the NEPA process; and

WHEREAS, ridership analysis will be revised to reflect current and planned waterfront projects; and

WHEREAS, additional effort is needed to complete the additional analysis and revisions to the summary of preliminary site screening and evaluation report; and

WHEREAS, staff has completed a cost analysis and considers KPFF Consulting Engineers' cost proposal to be fair and reasonable in the amount of thirty-nine thousand dollars (\$39,000); and

WHEREAS, this project was included in the approved 2023 Capital Budget Transit Fund; and

WHEREAS, it is KT's policy to seek Board approval in the event the cumulative cost of the change exceeds ten percent (10%) of the authorized contract, reauthorization of the contract must be received in accordance with the Signature Authority policy.

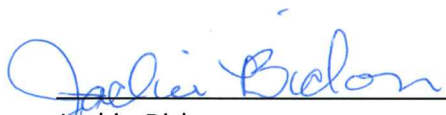
NOW THEREFORE, BE IT RESOLVED the Board of Commissioners hereby authorizes staff to modify the Seattle Terminal Alternatives Analysis Contract KT 20-670 for additional effort in the amount of thirty-nine thousand dollars (\$39,000), which increases KPFF Consulting Engineer's contract to four hundred ten thousand two hundred ninety-eight dollars (\$410,298) and resets the Executive Director's authority to approve future change orders up to ten percent (10%) of the new contract total.

ADOPTED by the Board of Commissioners of Kitsap Transit at a regular meeting held on the 16th day of May, 2023.



Rebecca Erickson, Chairperson

ATTEST:



Jackie Bidon
Interim Clerk of the Board