

KITSAP TRANSIT BOARD OF COMMISSIONERS MEETING

MINUTES OF May 21, 2024

Board of Commissioners Present:

Driskell, Robert, Teamsters Local No. 589, *non-voting member*
Erickson, Becky, Mayor, City of Poulsbo
Garrido, Charlotte, Kitsap County Commissioner
Mockler, Anna, Councilmember, City of Bremerton
Putansuu, Robert, Mayor, City of Port Orchard – **Vice Chair**
Rolfes, Christine, Kitsap County Commissioner
Moriwaki, Clarence, Councilmember, City of Bainbridge Island
Stern, Ed, Councilmember, City of Poulsbo
Walters, Katie, Kitsap County Commissioner - *Absent*
Wheeler, Greg, Mayor, City of Bremerton, **Chair**

Staff Present:

Sanjay Bhatt, Marketing & Public Information Director; Jackie Bidon, Clerk of the Board, Public Records Officer; John Clauson, Executive Director; Dennis Griffey, Vehicle and Facilities Maintenance Director; Steffani Lillie, Service and Capital Development Director; Charlotte Sampson, Executive Assistant/Deputy Clerk of the Board; Raymond Scott, Marine Services Director; Paul Shinnars, Finance Director

Also Present: David Weibel, Legal Counsel

Select the video Zoom address below or copy and paste into your browser address field to hear the Kitsap Transit Board of Commissioners discussion of a specific topic, or the complete meeting. Note the video time stamp beside the topic.

<https://kitsaptransit.zoom.us/rec/share/sk51XFBBgRLKg6UpHSC6VzH6uE7WWLsxJcXUVnMG8cp5taRyWxEQA6kEMBKexqol.W4oG8QZ5RnY7rrDt>

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1. CALL TO ORDER: Chairperson Wheeler called the meeting of the Kitsap Transit Board of Commissioners to order at 8:30AM.

2. AGENDA REVIEW

Upon review by the Board, the agenda remained unchanged.

3. CHAIRPERSON'S COMMENTS

4. FULL DISCUSSION/ACTION ITEMS

- a. Origin and Destination Study

0:01:30, Sanjay Bhatt, Marketing & Public Information Director, introduced consultants Jim Moore and Stephanie Roberts from Moore and Associates.

Jim Moore presented results from the Origin and Destination Study. His presentation included the following information:

- Project Overview
- Methodology
- Public Notification of Survey and platforms used to notify the public.
- Survey results included Kitsap Transit rider input on age, race, income, technology used, tenure or length of riding Kitsap Transit, purpose of trip, frequency, information resources to plan their trip, and reasons for riding.
- Service Perception results included Kitsap Transit rider input on rider satisfaction in service and rider satisfaction vs. information source (schedule, rider alerts, website, etc.).
- Preferred Service Improvements included Kitsap Transit rider input on route frequency, later operating hours, and earlier operating hours.

0:18:31, Board discussion followed.

- b. Resolution No. 24-31, Award Contract SR 104 & Bond Rd. Park and Ride Design

0:38:03, Executive Director Clauson shared details on how staff was able to select PACE Engineers for the SR 104 & Bond Road Park and Ride Design project. This resolution will give Kitsap Transit authority to award the contract to consultant, PACE Engineers, for the SR 104 & Bond Road Park and Ride Design project, in the amount of six hundred seventy-one thousand seven hundred twenty dollars and ninety-eight cents (\$671,720.98).

0:40:00, Board discussion followed.

0:42:29, **Commissioner Rolfes moved and Mayor Erickson seconded the motion to adopt Resolution No. 24-31, to award the contract for the SR 104 & Bond Road Park and Ride Design, with no commitment to further construction.**

Motion passed unanimously.

- c. Resolution No. 24-32, Award Contract - Vessel Monitoring Service

0:44:33, Executive Director Clauson explained that this resolution allows Kitsap Transit to move forward with the installation of an onboard system to monitor the performance of the marine vessel mechanical system. The system will allow Kitsap Transit to remotely monitor all the vessels in real time, create data trends and reports. The goal is to identify any potential maintenance issues and fix them with less vessel out-of-service time.

0:48:12, **Mayor Putaansuu moved and Commissioner Garrido seconded the motion to adopt resolution No. 24-32, authorizing staff to contract with IO Currents for Kitsap Transit 24-**

901 Vessel Monitoring Services, in the amount of two hundred sixty-seven thousand four hundred dollars (\$267,400).

0:48:42, Board discussion followed.

Motion passed unanimously.

d. Circulator Bus Pilot Project, First Friday Art Walks

0:52:28, Executive Director Clauson briefed the Board on preliminary feasibility, cost, equipment needed, and operators for Kitsap Transit to operate a circulator bus route for a once-a-month event in Bremerton. He shared that the FTA has a ruling on charter buses and this would need to be presented to the FTA for approval.

0:56:38, Board discussion followed.

01:15:43, **Commissioner Rolfes moved and Mayor Putaansuu seconded the motion to suspend discussion on the topic until Kitsap Transit can present this to the FTA and confirm if it does or does not fall under their charter ruling.**

Motion passed unanimously.

5. EXECUTIVE DIRECTOR ITEMS

1:21:48, Executive Director Clauson confirmed that the ribbon cutting ceremony for the Silverdale Transit Center would be held on June 24, 2024, at 11:00 AM.

6. PUBLIC COMMENTS

1:23:58, None at this time.

10. GOOD OF THE ORDER

1:24:06, None at this time.

11. ADJOURN: At 9:55 AM Chairperson Wheeler adjourned the regular meeting.

ADOPTED by the Board of Commissioners of Kitsap Transit at a regular meeting thereof, held on the 3rd day of December, 2024.

Signed by:

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Greg Wheeler, Chairperson

ATTEST:

DocuSigned by:

Jackie Bidon

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Jackie Bidon, Clerk of the Board