



BOARD OF COMMISSIONERS MEETING AGENDA

Date: February 18, 2025

Time: 10:30AM – 12:00PM

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1. CALL TO ORDER	
2. AGENDA REVIEW	
3. CHAIRPERSON'S COMMENTS	
4. COMMUNITY ADVISORY COMMITTEE REPORT	
5. CONSENT / ACTION ITEMS	
<i>All matters listed on the Consent Agenda have been distributed to the Board, are considered routine and will be enacted by one motion with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the regular agenda by a Board member.</i>	
a. Warrants for December 2024	1
b. Minutes of June 18, 2024	2
c. Minutes of January 7, 2025	8
d. Resolution No. 25-14, Approve Reappointment of CAC Member	16
6. FULL DISCUSSION / ACTION ITEMS	
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b. Resolution No. 25-16, Approve Disposal of Surplus 2025	23
c. Resolution No. 25-17, Approve CO1-KT 24-941 Admiral Pete Repairs	26
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<i>Please state your name for the record. You will have 3 minutes to address the Board.</i>	

10. FOR THE GOOD OF THE ORDER:

Transit Board members' comments.

11. ADJOURN:

Agendas and Board Packets are available online at www.kitsaptransit.com and available in large-print format upon request. If you will need accessibility accommodations for this public meeting, please contact the Clerk of the Board at (360) 478-6230 or via email at JacquelynB@kitsaptransit.com by noon on the Wednesday before the meeting.



MEMORANDUM

TO: The Kitsap Transit Board of Commissioners
DATE: February 4th, 2025
SUBJECT: Ratification of Cash and Registered Warrants

I, the undersigned, do hereby certify to the best of my knowledge, under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Kitsap Transit, and that I am authorized to authenticate and certify to say claim.

Paul Shidders, Finance Director

Warrants audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board of Commissioners.

As of this date February 4th, 2025, the Board, by a (unanimous/majority) vote, does approve the following warrants and payments for the period December 1st, 2024, through December 31st, 2024:

- Warrant numbers transit fund 171212 to 171475 of \$2,652,641
- Warrant numbers ferry fund 608569 to 608690 of \$3,289,606
- Payroll Account disbursements of \$3,452,086
- ACH clearing account payments of \$73,813
- Travel Account Disbursements of \$4,173
- Purchasing Card Disbursements of \$36,659

ADOPTED by the Board of Commissioners of Kitsap Transit at a regular meeting thereof, held on the 4th day of February.

Rob Putaansuu, Chair

ATTEST:

Jackie Bidon,
Clerk of Board

**KITSAP TRANSIT BOARD OF COMMISSIONERS MEETING
MINUTES OF June 18, 2024**

Board of Commissioners Present:

Driskell, Robert, Teamsters Local No. 589, *non-voting member*
Erickson, Becky, Mayor, City of Poulsbo
Garrido, Charlotte, Kitsap County Commissioner
Mockler, Anna, Councilmember, City of Bremerton
Moriwaki, Clarence, Councilmember, City of Bainbridge Island
Putansuu, Robert, Mayor, City of Port Orchard, **Vice Chair - Absent**
Rolfes, Christine, Kitsap County Commissioner
Stern, Ed, Councilmember, City of Poulsbo - *Absent*
Walters, Katie, Kitsap County Commissioner
Wheeler, Greg, Mayor, City of Bremerton, **Chair**

Staff Present:

Sanjay Bhatt, Marketing & Public Information Director; Jackie Bidon, Clerk of the Board, Public Records Officer; Michael Bozarth, Operations Director; Crystal Culbertson; Steffani Lillie, Service and Capital Development Director; Mary Pauly, Human Resources Director; Raymond Scott, Marine Services Director; Paul Shinnars, Finance Director

Also Present: David Weibel, Legal Counsel

Select the video Zoom address below or copy and paste into your browser address field to hear the Kitsap Transit Board of Commissioners discussion of a specific topic, or the complete meeting. Note the video time stamp beside the topic.

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Passcode: *j2cBVyw

1. CALL TO ORDER: Mayor Wheeler called the meeting of the Kitsap Transit Board of Commissioners to order at 8:30 AM.

2. AGENDA REVIEW

0:01:11, Upon review by the Board, the agenda remained unchanged.

3. CHAIRPERSON'S COMMENTS

No Chair comments.

4. FULL DISCUSSION / ACTION ITEMS

- a. Resolution No. 24-37, W/D Wages

0:01:56, Operations Director Michael Bozarth briefed the Board on the Worker/Driver wage

reopener by and between Kitsap Transit and Teamsters, Local 589. Kitsap Transit and Teamsters, Local 589, reached a tentative agreement of a four percent (4%) wage increase adjustment.

Commissioner Rolfes moved and Commissioner Garrido seconded the motion to adopt Resolution No. 24-37, approving the Kitsap Transit Worker/Driver wage increase effective May 16, 2024.

Discussion: None

Motion passed unanimously.

- b. Resolution No. 24-38, Request to Issue RFQ for Intra-County Ferry Feasibility Study, Costs & Business Plan

0:04:31, Service and Capital Development Director Steffani Lillie stated that this resolution is to authorize staff to award a contract to issue a Request for Qualifications for the Intra-County Ferry Feasibility Study in the amount of three hundred thousand dollars (\$300,000).

Commissioner Walters moved and Commissioner Mockler seconded the motion to adopt Resolution No. 24-38, authorizing staff to award a contract to issue a Request for Qualifications (RFQ) to solicit a qualified consulting firm to conduct a comprehensive intra-county passenger-only ferry feasibility study, costs, and business plan.

Discussion:

0:07:17, Board discussion included questions on what would be included in the study, information as to requirements, infrastructure, business plan, implementation, location, routes, and overall cost. The proposed cost includes the feasibility study, business plan, and cost of operations. Board members discussed the Scope of Work and expectations of what would be included.

Motion passed unanimously.

- c. Title VI Equity Analysis

0:19:33, Steffani Lillie explained to the Board that Title VI Equity Analysis is new to Kitsap Transit because of becoming a large agency. She further explained that when Kitsap Transit implements a fare change or service change that is anticipated to be over twenty-five percent (25%), a Title VI Equity Analysis is a requirement.

0:20:20, Edward Coviello presented the results of the Title VI Equity Analysis. The analysis included a baseline review of minority, low-income and all-equity areas of Kitsap County. Overall findings revealed the proposed fare change does not meet major service/fare change threshold and Fast Ferry demographics do not classify those services as equity-serving routes. There were no potential findings of adverse impacts.

Discussion:

0:28:29-0:35:10, Board discussion included reminding the public, through marketing, that the under eighteen population will still ride free; the \$2.00 increase will affect adults, senior fares and marketing to tourists.

Marketing Director Sanjay Bhatt shared that when he receives the marketing campaign that he will be focusing on the three things the public liked about the Fast Ferry: fast, reliable, and affordable. Visitor marketing is posted at the Colman Dock, in Seattle, and on WSF ferries, in addition to partnerships with the Chambers and the online digital campaign.

Board members requested a copy of the Title VI Equity Analysis. Kitsap Transit will disseminate to Board members.

Steffani Lillie stated that the fare increase resolution will be presented to the Board at the next scheduled meeting, with a public hearing.

d. Briefing on Current Transit Services

0:35:48, Edward Coviello shared the proposed service changes related to the new Silverdale Transit Center (STC). Proposed service changes include thirteen (13) routes, with seven having major service changes. Changes are mostly realignments of the routes and longer hours, giving riders a positive impact. Routes that are eliminated include 235 and 237, but replaced by routes 265, 266, and 331. Routes that are realigned to travel to STC include 212, 217, 221, 223, 301, 332, and 333. New Sunday service routes include 8 and 332.

Discussion:

0:39:13-0:54:09, Board members asked how ridership is notified of changes in the routes and how it was determined the Sunday service route would be from the Port Orchard ferry to Port Orchard Fred Meyer.

Edward Coviello shared that notices are posted on board the buses, at bus stops, through robust marketing outreach campaigns, emails, on the Kitsap Transit website, and printed fliers.

Edward Coviello stated that the Sunday service route from the Port Orchard ferry to Port Orchard Fred Meyer is the most popular route and one of the high-capacity routes as designated in the comprehensive plan.

Mayor Erickson stated that Kitsap Transit is having the buses travel down Ridgetop Blvd. and, with all the traffic congestion; it will be hard to maintain a 30-minute route.

Steffani Lillie shared that with the new transit center on Ridgetop Blvd., Kitsap Transit performed time trials for the routes and were successful at the 30-minute route frequency during the heavy congestion times.

Edward Coviello stated that if the 30-minute route runs into issues adhering to the time, Kitsap Transit will be able to add another bus to the route to maintain the 30-minute frequency.

Steffani Lillie shared that there is no action to be taken by the Board at this time. Kitsap Transit's requirement is to present the Board with information from the Title VI Equity Analysis and route changes. She stated that this process is new and will take place anytime there is a large service change.

Commissioner Rolfes stated that she was following the discussion and accessing the Kitsap Transit website. She shared that she is impressed with the details of the routes and the ease of use.

Steffani Lillie stated that the app will be changing as it is part of the APC/AVA project that will be implemented on all buses. The app will have more detail with predictive arrival times in the future.

0:56:45, Steffani Lillie presented the current Kitsap Transit Routed Services maps. The presentation included:

- Routed service routes in Bremerton.
- Bus stops on each route in Bremerton.
- Walk shed within ¼ mile of the service area.
- Areas in Bremerton with no routed service due to no demand for service.
- Routes 212 and 217 are 30-minute frequency.
- Buses leave the yard at 4:30 AM and return to the yard at 9:00 PM.

Discussion:

1:01:32, Mayor Wheeler stated that policy discussions should include if increased routes would be during the day or extending the evening hours, and how late into the evening.

Steffani Lillie stated that she recommends looking at the trip generators in the area. If the trip generator is at the mall and it closes at 10:00 PM, buses serving that area will operate until 10:30 PM, and employees could use the bus. Kitsap Transit will need to look at the area that is served and what is generating potential trips along those corridors. She shared that the new system being installed will give detailed information about where and when people are getting on and off the bus.

5. EXECUTIVE DIRECTOR ITEMS

None at this time.

6. PUBLIC COMMENTS

1:07:14, None at this time.

7. FOR THE GOOD OF THE ORDER:

1:07:26, Commissioner Rolfes shared comments she received from the Bainbridge Island Chamber of Commerce. Two concerns were raised:

- Now that kids ride for free, high school students are calling Dial-a-Ride or *ACCESS* to get free rides home instead of taking the school bus. The Chamber's concern is that this is clogging the ability for the service to be used by the general population at the 3:00 PM time frame.
- The Wi-fi service at the ferry terminal is almost non-existent and riders are not able to use the Kitsap Transit app with no Wi-fi.

Commissioner Rolfes shared a third comment that came from a conversation related to the new 400-unit apartment building in Poulsbo. She stated that the map doesn't show a direct service between Poulsbo and Bangor and asked if Kitsap Transit is looking into a direct service.

1:12:16, Board discussion included safety of the intersections in the area and possible Worker/Driver route.

1:12:13, Councilmember Moriwaki shared that he uses the North Viking Park and Ride because of the EV chargers. He stated that the last couple of weeks, the EV chargers have not been working and that he submitted an online report. He added that there is nothing online to report facility maintenance.

1:15:00, Commissioner Walters asked for an update on logistics for the Silverdale Transit Center opening.

1:15:19, Director Sanjay Bhatt shared that Kitsap Transit is finalizing preparations for the opening and will be sending an email out to RSVP for the event. He stated that there is parking at the Sportsman's Warehouse lot with a shuttle available to the transit center. The email will have a map and other information. The event will run from 11:00 AM to 12:00 PM with a networking lunch from 12:00 PM to 1:00 PM.

1:18:16, Other topics of discussion included a circulator bus in Bremerton, Dial-a-Ride in Bremerton, and consequences of free service.

8. ADJOURN: At 10:00 AM, Mayor Wheeler adjourned the regular meeting.

ADOPTED by the Board of Commissioners of Kitsap Transit at a regular meeting thereof, held on the 4th day of February 2025.

Attest:

Rob Putaansuu, Chairperson

Jackie Bidon, Clerk of the Board

DRAFT

**KITSAP TRANSIT BOARD OF COMMISSIONERS MEETING
MINUTES OF January 07, 2025**

Board of Commissioners Present:

Driskell, Robert, Teamsters Local No. 589, *non-voting member*
Erickson, Becky, Mayor, City of Poulsbo
Mockler, Anna, Councilmember, City of Bremerton
Moriwaki, Clarence, Councilmember, City of Bainbridge Island
Putansuu, Robert, Mayor, City of Port Orchard, **Chair**
Rolfes, Christine, Kitsap County Commissioner
Root, Oran, Kitsap County Commissioner
Rosapepe, Jay, Councilmember, City of Port Orchard
Walters, Katie, Kitsap County Commissioner, **Vice Chair**
Wheeler, Greg, Mayor, City of Bremerton

Staff Present:

Sanjay Bhatt, Marketing & Public Information Director; Jackie Bidon, Clerk of the Board, Public Records Officer; John Clauson, Executive Director; Dennis Griffey, Vehicle and Facilities Maintenance Director; Steffani Lillie, Service and Capital Development Director; Mary Pauly, Human Resources Director; Charlotte Sampson, Executive Assistant/Deputy Clerk of the Board; Raymond Scott, Marine Services Director; Paul Shinnors, Finance Director

Also Present: David Weibel, Legal Counsel

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1. CALL TO ORDER: Chairperson Putansuu called the meeting of the Kitsap Transit Board of Commissioners to order at 10:30 AM.

2. AGENDA REVIEW

Upon review by the Board, the agenda remained unchanged.

3. CHAIRPERSON'S COMMENTS

0:00:30, Mayor Putansuu stated that it is a pleasure to Chair of the Kitsap Transit Board of Commissioners.

4. COMMUNITY ADVISORY COMMITTEE REPORT

0:00:47, Executive Director Clauson shared that the Community Advisory Committee (CAC) meeting was held on 12/11/2024. The meeting was a potluck thanking the members for their service and time on the committee. The CAC reviewed the Board agenda and discussed the Kitsap Transit 2025 budget. Members supported establishing the fuel stabilization fund for the ferry operation. Members shared feedback they have received on the following items: support of route 391 from Kingston to Bainbridge Island, challenges with bus stops in rural areas, and bike rack design to accommodate larger bike tires on the RP1 vessels.

0:02:27, Mayor Putaansuu introduced the Kitsap Transit Board of Commissioners' new members. Kitsap County Commissioner Oran Root and Member at Large, Port Orchard Councilmember Jay Rosapepe.

5. CONSENT / ACTION ITEM:

- a. Warrants for November 2024
 - o Warrant numbers transit fund 170931 to 171211 of \$2,293,766
 - o Warrant numbers ferry fund 608459 to 608568 of \$1,638,444
 - o Payroll Account disbursements of \$3,458,797
 - o ACH clearing account payments of \$24,567
 - o Travel Account Disbursements of \$7,839
 - o Purchasing Card Disbursements of \$75,880
- b. Minutes of December 03, 2024
- c. Resolution No. 25-01, 1st Quarter 2025 Procurements
- d. Resolution No. 25-02, Liability Insurance WSTIP Renewal
- e. Resolution No. 25-03, CO2 - Carlisle II, USCG Inspection
- f. Resolution No. 25-04, CO2 - KT 24-908, Reliance Engine Replacement
- g. Resolution No. 25-05, Acknowledging Purchase Two Marine Engines

0:03:16, **Mayor Erickson moved and Commissioner Walters seconded the motion to approve the Consent Agenda.**

Motion passed unanimously.

6. FULL DISCUSSION / ACTION ITEMS

- a. Resolution No. 25-06, SR16 P&R Compensation Payment

0:09:10, Executive Director Clauson shared that this resolution is regarding a condemnation action to acquire real property located on Sidney Road SW, Port Orchard for the SR16 Park & Ride. Kitsap Transit initially deposited \$441,000 with the Clerk of the Court. On January 2, 2025, the trial court judge made Findings of Fact and Conclusions of Law and held the Just Compensation to be \$692,721. Kitsap Transit is asking Board approval to deposit \$251,751 with the Clerk of the Court for the condemned property. Property owners had asked the court for compensation of \$1.3 million for the property.

0:11:19, Councilmember Moriwaki moved and Commissioner Rolfes seconded the motion to adopt Resolution 25-06, authorizing staff to deposit \$251,751 with the Clerk of the Court as full payment of the Just Compensation found by the trial court in exchange for acquisition of the Condemned Property, Parcel 112301-2-013-2006.

Discussion: None.

Motion passed unanimously.

0:12:17, Executive Director Clauson shared that with the Boards action this morning, Kitsap Transit has now closed on all the parcels needed to complete this project.

b. Resolution No. 25-07, Award Contract – Gateway TOD Study

0:12:43, Executive Director Clauson stated that this resolution is giving Kitsap Transit authority to award a contract to a consultant that will help take the Gateway Center, as a Transit Oriented Development, to the next level, figuring out what the outcome will be with the ability to move the ACCESS operations to the Gateway Center. The consultant will be able to specifically identify what areas will need to be looked at and changed to help decide what the next steps will be. He added that this is a Federally funded grant project.

Discussion:

0:13:30, Board discussion included conversations on current code, zoning, Charleston Business District boundaries, residential units, workplaces, parking, ACCESS bus storage, best use of property from a transit perspective, and alternative options if not feasible. The amount of the Federal Grant awarded to Kitsap Transit was \$680,000. Phase One was completed and included the housing concept for the project. The remaining amount of the grant will expire June 2025; if not utilized, Phase Two will not be completed.

0:29:16, Councilmember Rosapepe moved and Councilmember Moriwaki seconded the motion to adopt Resolution 25-07, authorizing staff to award a contract for the Gateway Center Transit Oriented Development Study to Hewitt in an amount of one hundred ninety-seven thousand fifty-two dollars (\$197,052).

Motion passed with eight (8) yays and one (1) opposed (Commissioner Mockler).

c. Resolution No. 25-08, Award Contract – South Base Expansion Study

0:33:20, Executive Director Clauson shared that this resolution is to award a contract to a consultant for a planning study for the South Base facility. The study will give concepts, ideas, and options available for the long-term use of the base. The study would include environmental sensitivity, storage expansion, and fueling, keeping in mind Kitsap Transit's footprint in the area.

Clauson stated this is the first step in assessing the next steps on improving the site or potentially looking at another site for operations in the South.

0:35:43, Councilmember Mockler moved and Councilmember Rosapepe seconded the motion to adopt Resolution 25-08, authorizing staff to award contract KT 24-920 to TCF Architecture for the South Base Planning Study Project in the amount of two hundred fifteen thousand nine hundred forty-nine dollars (\$215,949).

Discussion:

0:34:5, Board discussion included the South Kitsap school district having issues with fueling and if Kitsap Transit would consider a partnership with them regarding fueling.

Executive Director Clauson shared that Kitsap Transit could explore that as a future option but that Kitsap Transit needs to find out what is available with the footprint they have now.

Motion passed unanimously.

- d. Resolution No. 25-09, Approve Gillig Bus Purchase

0:40:00, Executive Director Clauson stated that this resolution is requesting to place an order for ten (10) heavy duty electric buses and, in addition, purchase five (5) 30' clean diesel buses. Gillig does not make 30' battery electric buses at this time, and Kitsap Transit's fleet of 30' buses is at the point of needing to be replaced. He shared that this order will not replace the entire fleet of 30' buses and hopes that when the next order of 30' buses is made, Gillig will be in production of 30' electric buses.

Discussion:

0:41:27, Board discussion included conversations on anticipated delivery of the buses, when the Silverdale Transit Center induction system will be completed, and buses for the 2026 FIFA event.

Executive Director Clauson stated that the Silverdale Transit Center should be induction-ready in mid-February. He shared they are in the process of turning them on and commissioning them one at a time.

Dennis Griffey, Vehicle Maintenance Director, stated that the delivery for the battery electric buses is 18 to 24 months out and diesel buses are 8 to 14 months out.

0:44:02, Councilmember Moriwaki moved and Councilmember Rosapepe seconded the motion to adopt Resolution No. 25-09, authorizing staff to purchase up to ten (10) heavy duty electric Gillig buses and five (5) clean diesel buses at the estimated cost of eighteen million dollars (\$18,000,000).

Motion passed unanimously.

- e. Resolution No. 25-10, Award KT 24-941 – Admiral Pete USCG Inspection and Repairs

0:46:36, Executive Director Clauson stated that this resolution is requesting approval to award a contract to Haven Boartworks, LLC. They are able to lift the vessel out of the water, making it available for the Coast Guard inspection and to perform repairs identified by Marine Services.

0:47:46, Board discussion included the USCG inspection that could potentially find additional repairs needing to be done, future Change Orders for repairs, and other facilities that bid on this project, contacting WorkSource for recruiting from their apprentice program.

0:49:00, **Commissioner Walters moved and Commissioner Root seconded the motion to adopt Resolution No. 25-10, authorizing staff to award KT 24-941 M/V Admiral Pete USCG Inspection and Repairs Project to Haven Boatworks, LLC, in the amount of one hundred sixteen thousand two hundred seventy-six dollars (\$116,276).**

Motion passed unanimously.

- f. Resolution No. 25-11, Approve CO1 - KT 24-926 Marine Engine Overhauls

0:55:07, Executive Director Clauson stated that the resolution is asking for approval of Change Order 1 for additional parts needed to complete marine engine overhauls. NC Power Systems anticipated the cost of marine engine rebuilds and included they may locate additional repairs needed upon inspection of the engines. Based the complete inspection, additional parts are needed to complete the engine overhauls.

0:56:28, **Councilmember Moriwaki moved and Councilmember Mockler seconded the motion to adopt Resolution No. 25-11, authorizing staff to approve contract Change Order 1 in the amount of thirty-six thousand two hundred eighty dollars (\$36,280). The additional expenditure increases to two hundred fifty thousand nine hundred eighty-five dollars (\$250,985) and reauthorizes the Executive Director's authority in accordance with Kitsap Transit's Procurement Policy.**

0:57:00, Board discussion included the cost of marine engines and engine replacement plan.

Executive Director Clauson shared that engine replacement is in the long-term plan and that Kitsap Transit now has an inventory of parts to prolong the life of the engines.

Motion passed unanimously.

7. EXECUTIVE DIRECTOR ITEMS

1:00:13, Executive Director Clauson briefed the Board on the following items.

- Approved 2025 Budget Scrivener’s errors in salary schedule.
 - Missing positions: Physical Assessment Coordinator, Drug & Alcohol Program Manager, and Vehicle Maintenance Supervisor Trainer.
 - Position in wrong range: Vessel Maintenance Manager is in Range 44, should be in Range 46, as a result of a recent reclass.
- Ferry Operation Update
 - Recap from Mid-December:
 - Lady Swift: Engines ordered from New York
 - RP1: In Port Townsend getting engines swapped
 - Increased Southworth sailings
 - Agreement with King County Metro to lease M/V Spirit of Kingston (not needed, as vessels were back in time for service)
 - Return of each vessel:
 - Engines are in for Lady Swift. Scope of work out for bid
 - RP1 back in service; still running alternate schedule in Bremerton until Reliance return
 - Commander back in service Monday in Kingston
- Assistance during 911 emergency call
 - January 1, 2025 – Vehicle into apartment building’s gas line, causing evacuation of surrounding residents. Call from Kitsap 911 requesting buses to be used as warming stations.
 - Transit Operators Mike Riley and Troy Ericson, as well as Supervisor Mike Prothero, responded.
 - KT had two 40’ coaches staged in two locations, one near Sylvan/Wheaton at Westside Pizza, and one near Almira/Spruce.
 - Vehicles were well used. At one point, one had 12 passengers, 1 of which was a wheelchair, and 2 dogs on board.

8. STAFF RECOGNITION / PROGRESS REPORTS

- a. Recognizing ACCESS Driver of the Month for October 2024 (10:45am)
- b. Recognizing Drivers of the Month for November 2024 (10:45am)

0:04:32, Jeff Vinecourt, ACCESS Manager, recognized the ACCESS Driver of the Month for November 2024, Jean Pinza.

0:06:47, Cyndi Griffey, Worker/Driver Manager, recognized the Worker/Driver of the Month for November 2024, Ed Gonzales.

0:38:22, Kathryn Jordan, Routed Manager, recognized the Routed Driver of the Month for November 2024, Norkay Sherpa.

- c. Kitsap Transit Legislative Report January 2025
- d. Draft Financial Reports through November 2024

- e. Capital Work in Progress November 2024
- f. Fuel Costs Report through the end of December 2024

9. PUBLIC COMMENTS

1:14:39, Dale Livermore, Routed Operator, commented on driver safety, drug problems, and the possibility of transit police.

10. FOR THE GOOD OF THE ORDER:

1:09:05, Councilmember Moriwaki shared that he received an email asking if Kitsap Transit would be participating in the memorial for King County Metro Operator Shawn Yim on January 10, 2025.

Executive Director Clauson stated that Kitsap Transit is working with the ATU and will have a coach in the memorial procession on January 10, 2025.

1:10:09, Councilmember Mockler requested an update on the software installation for the ridership data.

Executive Director Clauson shared that Kitsap Transit is starting to receive data and is expecting higher accuracy in ridership numbers in March 2025.

1:12:29, Mayor Putaansuu stated that the ORCA system gives ridership data of when and where a rider gets on the bus but is not able to give data as to where the passenger gets off the bus. He asked if the new system would have data of where a passenger gets off the bus.

Executive Director Clauson stated that the new system will not tell you that passenger A got on the bus at a specific location and got off the bus at a specific location. The system will tell Kitsap Transit that ten people got on the bus at a specific location and five people got off the bus at another location. ORCA will record anyone that is paying a fare when passengers tap their card. The APC records every passenger that steps on the bus and every passenger that steps off the bus.

1:15:22, Commissioner Rolfes commented that she would like the Board to look at driver and passenger safety in Kitsap County. She is thankful that Kitsap Transit will be at the Kingston Citizen Advisory Council meeting to discuss transit and ferry service.

1:16:34, Mayor Erickson spoke to the driver/passenger safety issue and the lack of funding for transit police. She stated that there is a need for some sort of policing, driver barriers, or other safety measures to be in place. She added that free transit could jeopardize the safety of passengers and drivers.

Mayor Wheeler stated that they could split safety for drivers from safety for passengers and address all safety aspects.

Councilmember Mockler shared that she agrees public safety should be thought about all the time but disagrees with Mayor Erickson's comments on fare free transit. She stated that driver demand for fares is the biggest flash point and should be an argument for fare free.

Councilmember Rosapepe stated that the safety issue could be addressed in a Board Work Study meeting.

11. ADJOURN: At 11:53 AM, Chairperson Putaansuu adjourned the regular meeting.

ADOPTED by the Board of Commissioners of Kitsap Transit at a regular meeting thereof, held on the 4th day of February, 2025.

Attest:

Rob Putaansuu, Chairperson

Jackie Bidon, Clerk of the Board



Board of Commissioners Agenda Summary

Meeting Date: 02/18/2025

AGENDA ITEM: Resolution No. 25-14, Reappointment of CAC Member

SUBMITTED BY: John Clauson

TITLE: Executive Director

DEPARTMENT: Executive

EXHIBITS/ATTACHMENTS: Resolution 25-14

BUDGETARY IMPACT *(if applicable)*

BUDGETED AMOUNT: \$ 0.00

EXPENDITURE REQUIRED: \$ 0.00

FUNDING SOURCE:

REVIEWED BY: Executive Director

REVIEWED DATE: 01/28/2025

SUMMARY STATEMENT:

The Community Advisory Committee (CAC) has a representative whose term expires at the end of February. Daniel Walkup is a member representing the East Bremerton area. Staff requested the representative submit an updated application to confirm continued interest in the Committee. The application was returned and reviewed by staff. The existing CAC members also voted to approve Mr. Walkup's request. Staff recommends renewing the membership, extending two (2) years from the most recent expiration date, to maintain an experienced Committee.

RECOMMENDED ACTION/MOTION:

MOTION: Move to adopt Resolution No. 25-14, reappointing Daniel Walkup to the Kitsap Transit Community Advisory Committee for a two-year (2-year) term effective March 1, 2025.

RESOLUTION NO. 25-14

A RESOLUTION OF THE KITSAP TRANSIT BOARD OF COMMISSIONERS CONFIRMING THE REAPPOINTMENT OF A MEMBER TO THE KITSAP TRANSIT COMMUNITY ADVISORY COMMITTEE

WHEREAS, by Resolution 91-91, the Board of Commissioners of Kitsap Transit authorized the Community Advisory Committee (CAC) to determine the makeup of its committee to ensure regular participation by representative groups of Kitsap residents; and

WHEREAS, the term of Daniel Walkup, East Bremerton, comes up for renewal in March 2025; and

WHEREAS, Mr. Walkup has expressed an interest in continued membership on the CAC; and

WHEREAS, Kitsap Transit staff requested and received an updated application from Mr. Walkup; and

WHEREAS, Mr. Walkup helps facilitate communication not only between Kitsap Transit and the East Bremerton area, but also the Bremerton Ferry Advisory Committee and riders of the Bremerton/Seattle fast ferry; and

WHEREAS, the existing CAC members voted to approve Mr. Walkup’s request to continue membership; and

WHEREAS, staff recommends the reappointment of Daniel Walkup for another two-year (2-year) term as reflected below, effective on the original expiration date, in order to maintain an experienced committee.

Daniel Walkup	Bremerton, East	03/25 – 02/27
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NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners that Daniel Walkup be reappointed to the Kitsap Transit Community Advisory Committee for a two-year (2-year) term effective March 1, 2025.

ADOPTED by the Board of Commissioners of Kitsap Transit at a regular meeting

held on the 18th day of February, 2025.

Rob Putaansuu, Chairperson

ATTEST:

Jackie Bidon, Clerk of the Board

DRAFT



Board of Commissioners Agenda Summary

Meeting Date: 02/18/2025

AGENDA ITEM: Resolution No. 25-15, Marine Insurance 2025 Renewal

SUBMITTED BY: Paul Shinnors

TITLE: Director

DEPARTMENT: Finance Department

EXHIBITS/ATTACHMENTS: Resolution No. 25-15, Exhibit A

BUDGETARY IMPACT *(if applicable)*

BUDGETED AMOUNT: \$ 816,000.00

EXPENDITURE REQUIRED: \$ 788,526.00

FUNDING SOURCE: Operating

REVIEWED BY: Executive Director

REVIEWED DATE: 01/24/2025

SUMMARY STATEMENT:

This resolution authorizes the renewal and payment for the marine insurance policies covering ten passenger ferry vessels and eight passenger ferry terminals associated with Kitsap Transit's ferry operations in Bremerton, Port Orchard, Kingston, Southworth, and Seattle for the period February 20, 2025 through February 19, 2026. The marine insurance policies provide coverage for vessel hull coverage, pollution, and protection and indemnity (marine liability) for its operations, passengers, and crew. The marine insurance policies also include coverage for property and general liability at the ferry terminals. The limit for passenger and crew protection and indemnity is \$1.0 billion and \$10 million for the general liability and pollution policies. The current 12 month policy renewal premium of \$788,526 reflects a modest increase from the prior period policy renewal of \$758,790.

RECOMMENDED ACTION/MOTION:

MOTION: Move to adopt Resolution No. 25-15, authorizing the payment of the 2025 liability and property insurance premium of of seven hundred eighty-eight thousand five hundred twenty-six dollars (\$788,526).

RESOLUTION NO. 25-15

A RESOLUTION OF KITSAP TRANSIT BOARD OF COMMISSIONERS AUTHORIZING STAFF TO RENEW AND PAY THE LIABILITY AND PROPERTY INSURANCE POLICIES FOR KITSAP TRANSIT'S PASSENGER FERRY VESSELS AND FACILITIES

WHEREAS, Kitsap Transit provides passenger ferry service to Seattle and within Kitsap County; and

WHEREAS, the marine service insurance policies for property and liability are due to be renewed as of February 20, 2025; and

WHEREAS, Kitsap Transit must renew its insurance coverage for ten (10) passenger ferry vessels and eight (8) passenger ferry terminals owned or associated with its ferry operations in Bremerton, Port Orchard, Kingston, Southworth, and Seattle; and

WHEREAS, the marine insurance policies provide coverage for protection and indemnity for its operations, passengers and crews, hull coverage for its vessels, pollution liability, and property and general liability at its associated ferry terminals; and

WHEREAS, the policy limits for general liability and pollution policies are ten million dollars (\$10,000,000) and one billion dollars (\$1,000,000,000) for protection and indemnity liability related to ferry operations; and

WHEREAS, Exhibit A, attached and incorporated herein, summarizes the premium associated with this one-year renewal of seven hundred eighty-eight thousand five hundred twenty-six dollars (\$788,526).

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby authorizes Kitsap Transit staff to renew and pay the liability and property insurance policies for Kitsap Transit's passenger ferry vessels and facilities as provided in this resolution.

ADOPTED by the Board of Commissioners of Kitsap Transit at a regular meeting held on the 18th day of February, 2025.

Rob Putaansuu, Chairperson

ATTEST:

Jackie Bidon, Clerk of the Board

DRAFT

Exhibit A

2025 Renewal			Change	
Carrier	Line	Premium	\$	%
Travelers	H&M	\$ 253,784	\$ 10,298	4.23%
Steamship Mutual	P&I	\$ 277,120	\$ 6,808	2.52%
Safe Harbor	Pollution	\$ 11,771	\$ 350	3.06%
Travelers	MGL	\$ 19,500	\$ -	0.00%
Travelers	Docks/Piers	\$ 213,451	\$ 10,130	4.98%
Lloyds thru BMS	Bumbershoot over MGL	\$ 12,900	\$ 2,150	20.00%
Total		\$ 788,526	\$ 29,736	3.92%

DRAFT



Board of Commissioners Agenda Summary

Meeting Date: 02/18/2025

AGENDA ITEM: Resolution No. 25-16, Approve Disposal of Surplus 2025

SUBMITTED BY: Dennis Griffey

TITLE: Director

DEPARTMENT: Maintenance

EXHIBITS/ATTACHMENTS: Resolution No. 25-16, Exhibit A

BUDGETARY IMPACT *(if applicable)*

BUDGETED AMOUNT:

EXPENDITURE REQUIRED:

FUNDING SOURCE: Other

REVIEWED BY: Executive Director

REVIEWED DATE: 01/28/2025

SUMMARY STATEMENT:

In the course of evaluating the fleet and support equipment, it was found that vehicles #150, 515, 519, 581, 757, 800, 1119, 1133, 1134, 1137, 2039, 2136, 2138, 6009, 6023, and associated parts are no longer useful to Kitsap Transit due to age and excessive costs of repair.

RECOMMENDED ACTION/MOTION:

MOTION: Move to adopt Resolution No. 25-16, authorizing staff to surplus Kitsap Transit vehicles, equipment, and parts shown in Exhibit A, in the best interest of the agency.

RESOLUTION NO. 25-16

A RESOLUTION OF KITSAP TRANSIT BOARD OF COMMISSIONERS AUTHORIZING STAFF TO DECLARE KITSAP TRANSIT PROPERTY LISTED IN EXHIBIT A AS SURPLUS AND TO BE DISPOSED OF IN THE BEST INTEREST OF THE AGENCY

WHEREAS, in the course of improving existing equipment, it has been determined that fifteen (15) vehicles, equipment, and associated spare parts are no longer useable in service due to age, worn condition and excessive repair cost; and

WHEREAS, as a result these vehicles have become surplus to the agency's needs and are deemed to have little or no value; and

WHEREAS, vehicles listed in Exhibit A, as is the agency practice, will go to auction and the proceeds returned to the general fund or repurposed to benefit Kitsap Transit; and

WHEREAS, staff request permission to surplus said equipment, parts, and disposal of listed vehicles in an appropriate manner.

NOW THEREFORE, BE IT RESOLVED, the Board of Commissioners hereby authorizes staff to dispose of the equipment, parts, and surplus vehicles listed in Exhibit A, in the best interest of the agency.

ADOPTED by the Board of Commissioners of Kitsap Transit at a regular meeting held on the 18th day of February, 2025.

Rob Putaansuu, Chairperson

ATTEST:

Jackie Bidon, Clerk of the Board

EXHIBIT A

Asset Surplus Authorization Form

Date 1/22/2025
Requesting Dept VEHICLE MAINTENANCE
Contact Name Joseph Bautista

Asset Tag / VIN Number	Asset or Vehicle Description	Reason for Surplus - refer to examples below (1)	Estimated FMV (2) (greater or less than \$5,000)	Surplus Method (Auction / Disposal / Sale to Govt Entity or Non-profit)	Negotiated Sale Value if sale is to Govt Entity or Non-Profit (3) (4)
150 / JT2BK12U820055476	2002 TOYOTA PRIUS / NON-REV	ASSET EXCEEDS USEFUL LIFE	GREATER	Auction // RICHIE BRO'S	
515 / 1FDSS34F73HB09284	2003 FORD E350 / NON-REV	ASSET EXCEEDS USEFUL LIFE	GREATER	Auction // RICHIE BRO'S	
519 / 1FDSS34F43HB09288	2003 FORD E350 / NON-REV	ASSET EXCEEDS USEFUL LIFE	GREATER	Auction // RICHIE BRO'S	
581 / 1FDNE31PX4HB40760	2004 FORD E350 / NON-REV	ASSET EXCEEDS USEFUL LIFE	GREATER	Auction // RICHIE BRO'S	
757 / 15GGB291X41074096	2004 GILLIG 35FT / ROUTED	ASSET EXCEEDS USEFUL LIFE	LESS	SCRAP YARD bad frame	
800 / 1M9TH16J8JL816223	PROTERRA 40FT / ROUTED	ASSET EXCEEDS USEFUL LIFE	GREATER	Auction // RICHIE BRO'S	
1119/1FDFF4FS4GDC24320	2016 STARTRANS SENATOR / ACCESS	ASSET EXCEEDS USEFUL LIFE	LESS	SCRAP YARD	
1133 / 1FDFF4FS0HDC01554	2017 STARTRANS SENATOR / ACCESS	ASSET EXCEEDS USEFUL LIFE	LESS	SCRAP YARD	
1134 / 1FDES6PV0HKB26780	2017 STARTRANS CANDIDATE / ACCESS	ASSET EXCEEDS USEFUL LIFE	LESS	SCRAP YARD	
1137 / 1FDES6PV5HKB28315	2017 STARTRANS CANDIDATE / ACCESS	ASSET EXCEEDS USEFUL LIFE	LESS	SCRAP YARD	
2039 / 5TDKK4CC7AS302626	2010 TOYOTA SIENNA / NONREV	ASSET EXCEEDS USEFUL LIFE	GREATER	Auction // RICHIE BRO'S	
2136 / 1FTDE3EL1DDB34666	2013 FORD E350 / VANLINK	ASSET EXCEEDS USEFUL LIFE	GREATER	Auction // RICHIE BRO'S	
2138 / 1FTDE3EL5DDB34668	2013 FORD E350 / VANLINK	ASSET EXCEEDS USEFUL LIFE	GREATER	Auction // RICHIE BRO'S	
6009 / 1M8SDMTA0SP047081	1995-MCI / WORKER-DRIVER	ASSET EXCEEDS USEFUL LIFE	GREATER	Auction // RICHIE BRO'S	
6023 / 1M8SDMTA5TP048714	1996-MCI / WORKER-DRIVER	ASSET EXCEEDS USEFUL LIFE	GREATER	Auction // RICHIE BRO'S	
BOX 69	OBSOLETE VEHICLE PARTS	OBSOLETE VEHICLE PARTS	\$ 4,387.25	Auction // RICHIE BRO'S	
BOXES 70, 71, 72	OBSOLETE VEHICLE PARTS	OBSOLETE VEHICLE PARTS	\$ 1,981.79	Auction // RICHIE BRO'S	
BOX 73	OBSOLETE VEHICLE PARTS	OBSOLETE VEHICLE PARTS	\$ 1,999.03	Auction // RICHIE BRO'S	
BOX 74	OBSOLETE VEHICLE PARTS	OBSOLETE VEHICLE PARTS	\$ 1,767.71	Auction // RICHIE BRO'S	

- (1) Reasons for Surplus:** (1) asset exceeds useful life in accordance with FTA life by asset class (Acct Supervisor can verify), (2) obsolete or no longer meets agency standards, (3) availability and/or cost of parts or maintenance is no longer feasible, (4) asset no longer complies with health or safety standards, (5) asset is no longer needed by Kitsap Transit
- (2) Board Authorization:** The board must authorize the surplus of any vehicle, vessel, or real property regardless of estimated FMV. Surplus of equipment with estimated FMV less than \$5,000 may be authorized by the Executive Director
- (3) Sale to Govt Entity:** Sale to government entity may occur for negotiated amount less than estimated FMV provided it is to local government entity in Kitsap County benefiting Kitsap county residents or another Washington public transit agency.
- (4) Sale to non-profit:** Kitsap Transit may sell directly to a Kitsap County non-profit if the sale occurs at estimated FMV of a renowned published source. Non-profits may otherwise attend the auction if sale can not be reached at estimated FMV.

Accounting Supervisor _____ Accounting Supervisor signature for purposes of checking for grant funds, asset life, and asset records.

Executive Director _____ Executive Director signature for review and authority to dispose or proceed for board authorization in a board resolution.



Board of Commissioners Agenda Summary

Meeting Date: 02/18/2025

AGENDA ITEM: Resolution No. 25-17, CO 1-2-Repairs, KT 24-941 Admiral Pete Repairs

SUBMITTED BY: Raymond Scott

TITLE: Director

DEPARTMENT: Marine Services

EXHIBITS/ATTACHMENTS: Resolution No. 25-17

BUDGETARY IMPACT *(if applicable)*

BUDGETED AMOUNT: \$ 116,275.00

EXPENDITURE REQUIRED: \$ 159,909.00

FUNDING SOURCE: Operating

REVIEWED BY: Executive Director

REVIEWED DATE: 02/10/2025

SUMMARY STATEMENT:

Resolution 25-17 acknowledges the Executive Director utilized delegated authority to approve change orders 1-2 with concurrence of the Board Chair for KT 24-941 M/V Admiral USCG Inspection and Repairs.

The total additional expenditure for KT 24-941 change order 1-2 is forty-three thousand six hundred thirty-three dollars (\$43,633) . The additional expenditure is included in the 2025 Operating Budget-Ferry Funds.

RECOMMENDED ACTION/MOTION:

MOTION: Move to adopt Resolution No. 25-17, acknowledging the Executive Director utilized delegated authority to approve change order 1-2, with concurrence of the Board Chair, for KT 24-941 the M/V Admiral Pete USCG Inspection and Repairs project in the amount of forty-three thousand six hundred thirty-three dollars (\$43,633), and reauthorizes Executive Directors contract authority in accordance with Kitsap Transit's Procurement Policy.

RESOLUTION NO. 25-17

A RESOLUTION OF KITSAP TRANSIT BOARD OF COMMISSIONERS
ACKNOWLEDGING EXECUTIVE DIRECTOR'S APPROVED CHANGE ORDERS
FOR VESSEL MAINTENANCE

WHEREAS, the M/V Admiral Pete is currently in dry-dock for scheduled repairs per Contract KT 24-941 Admiral Pete USCG Inspection and Repairs; and

WHEREAS, Haven Boatworks (HBW) conducted inspections with the United States Coast Guard (USCG) and Kitsap Transit and discovered parts that need to be replaced or repaired; and

WHEREAS, in accordance with Kitsap Transit's Board approved procurement policy, the Executive Director has exercised his delegated authority, with the concurrence of Kitsap Transit's Board Chair to approve change orders that, on a cumulative basis of all change orders, exceed 10% of the initial, or reauthorized, board approved contract award; and

WHEREAS, that delegated authority is intended to accommodate urgency of repairs Marine Services would not otherwise be aware of until the vessel is in the shipyard; and

WHEREAS, in the absence of this delegated authority, Kitsap Transit could incur additional expense and disruption to marine services in the event of the need of rescheduling repairs to accommodate subsequent board approval; and

WHEREAS, the Board hereby acknowledges the urgency of executed change order one (1) in the amount of eighteen thousand seven hundred four dollars (\$18,704) and change order two (2) in the amount of twenty-four thousand nine hundred twenty-nine dollars (\$24,929), authorized by the Executive Director with concurrence of Kitsap Transit's Board Chair, in the interest of the need and urgency of repairs and mitigating additional expense and disruption to Marine Services operations.

NOW THEREFORE, BE IT RESOLVED the Board of Commissioners hereby acknowledges the Executive Director utilized his delegated authority to approve change order one (1) and two (2) for contract KT 24-941, Admiral Pete USCG Inspection and Repairs for a total change order amount of forty-three thousand six hundred thirty-three dollars (\$43,633). This amount increases contract KT 24-941, Admiral Pete USCG Inspection and Repair with Haven Boatworks to one hundred fifty-nine thousand nine hundred nine dollars (159,909) and reauthorizes the Executive Director's contract authority in accordance with Kitsap Transit's Procurement Policy.

ADOPTED by the Kitsap Transit Board of Commissioners at a regular meeting held on the 18th day of February, 2025.

Rob Putaansuu, Chairperson

ATTEST:

Jackie Bidon, Clerk of the Board



Board of Commissioners Agenda Summary

Meeting Date: 02/18/2025

AGENDA ITEM: Resolution No. 25-18, Approve Propane Pump & Dispenser Purchase

SUBMITTED BY: Paul Shinnors

TITLE: Director

DEPARTMENT: Finance

EXHIBITS/ATTACHMENTS: Resolution No. 25-18

BUDGETARY IMPACT *(if applicable)*

BUDGETED AMOUNT: \$ 0.00

EXPENDITURE REQUIRED: \$ 32,000.00

FUNDING SOURCE: Capital

REVIEWED BY: Executive Director

REVIEWED DATE: 02/14/2025

SUMMARY STATEMENT:

This resolution delegates purchase authority to the Executive Director for the purchase and installation of a propane pump and dispenser at Charleston Base. This purchase is an unbudgeted capital expenditure. Budget policy reads that, unbudgeted expenditures must be approved by the Board of Commissioners regardless of cost.

In an effort to mitigate impacts to operations, expedite the purchase and installation of a replacement propane pump, staff recommends that the Board of Commissioners delegate its purchase authority to Kitsap Transit's Executive Director. The estimated cost for the purchase and installation of the replacement propane pump and dispenser is approximately \$32,000. The Executive Directors has authority up to \$100,000 for budgeted capital expenditures.

RECOMMENDED ACTION/MOTION:

MOTION: Move to adopt Resolution No. 25-18, delegating purchase authority to Kitsap Transits Executive Director for the purchase and installation of the propane pump and dispenser at Charleston Base.

RESOLUTION NO. 25-18

A RESOLUTION OF KITSAP TRANSIT BOARD OF COMMISSIONERS DELEGATING PURCHASE AUTHORITY TO KITSAP TRANSIT'S EXECUTIVE DIRECTOR FOR THE PURCHASE AND INSTALLATION OF A PROPANE PUMP AND DISPENSER AT CHARLESTON BASE

WHEREAS, the propane pump and dispenser at Charleston Base has failed; and

WHEREAS, the replacement of this propane pump and dispenser was not budgeted in the 2025 capital budget; and

WHEREAS, Kitsap Transit budget policy requires Board of Commissioner authorization to bid and contract for the purchase of unbudgeted capital expenditures regardless of cost; and

WHEREAS, Kitsap Transit has 58 propane vehicles in its fleet; and

WHEREAS, there is urgency to expedite the replacement of the propane pump and dispenser to mitigate impacts to operations; and

WHEREAS, staff have started the process of receiving quotes for the replacement and installation of the propane pump and dispenser; and

WHEREAS, staff estimates the total price to purchase and install the replacement propane pump and dispenser is approximately thirty-two thousand dollars (\$32,000); and

WHEREAS, if this pump and dispenser was within the 2025 budget, the Executive Director would have purchase authority up to one hundred thousand dollars (\$100,000); and

WHEREAS, in an effort to expedite replacement of the propane pump and dispenser, staff recommends the Board of Commissioners delegate authority to Kitsap Transit's Executive Director for the purchase and installation of the pump and dispenser.

NOW THEREFORE, BE IT RESOLVED the Board of Commissioners hereby delegates purchase authority to Kitsap Transit’s Executive Director for the purchase and installation of the propane pump and dispenser at Charleston Base.

ADOPTED by the Kitsap Transit Board of Commissioners at a regular meeting held on the 18th day of February, 2025.

Rob Putaansuu, Chairperson

ATTEST:

Jackie Bidon, Clerk of the Board

DRAFT



To: Kitsap Transit
From: Doty & Associates, Inc. (prepared by J. Dylan Doty)
Date: January 28, 2025
Re: February 2025 Board Meeting – Legislative Report

Legislative Session Preview

The 2025 Legislative Session began on Monday, January 13, and will run for 105-consecutive days. The first two cutoff dates will occur in February, with the Policy Committee Cutoff on the 21st, followed closely by the initial Fiscal Committee cutoff on the 28th.

Additionally, budget request documents are due in February. The deadline to submit member requests for the Transportation Budget is February 7th, while the deadline for Capital Budget requests is February 21st.

The session will run until April 27th.

KT Legislative Priorities

KT's 2025 priorities are tied to the budget, and outreach and advocacy have been ongoing both with our local delegation and the House and Senate Transportation Chairs. Specific items include:

- Seeking roughly \$7 million for continued supplemental service on the Seattle-Bremerton WSF route (Gov. Inslee included this at \$6.032 million in his final budget proposal)
- Maintaining \$4 million in reappropriated dollars from the CCA for design & shore power for an electric hydrofoil
- Seeking authorization for up to \$5 million in toll credits to serve as a match for federal dollars for capital projects related to public transportation services including, but not limited to, ferry service
- Maintaining Regional Mobility Grant Program funding for KT projects, including \$5.75 million for the SR 16 Park & Ride and \$8.009 million for the SR 305 Day Road Park & Ride
- Maintaining the future commitment of \$2.3 million to KT in the 2027-29 biennium, originally earmarked for the Silverdale Transfer Center (subject to approval from future legislature)

A bill tracking report is attached, highlighting a number of bills of interest.

Washington State Transit Association (WSTA)

WSTA convenes weekly transit lobbyist check-ins throughout the session. Each Wednesday at 10:30 am, WSTA hosts a forum for transit lobbyists to compare notes on issues of interest to the transit community. WSTA engages on behalf of all transit agencies in the state on issues of



widespread importance, including CCA and other funding sources, as well as policy items that would impact all agencies.

Washington Highway Users Federation (WHUF)

During the legislative session, WHUF meets weekly to provide a forum for key transportation discussions between lawmakers and other stakeholders. Each Wednesday morning from 7:00-7:45 am, WHUF hosts speakers from the Governor’s office, House & Senate transportation committee leaders, and others. KT board members and staff are welcome to join, with both in-person and virtual options available. So far this session, guests have included:

- Week 1: Megan Cotton, Governor Ferguson's Senior Transportation Policy Advisor & Erik Hansen, Senior Budget Assistant on Transportation to the Governor at Office of Financial Management.
- Week 2: Senator Curtis King, Ranking Republican Member, Senate Transportation Committee
- Week 3: Representative Andrew Barkis, Ranking Republican Member, House Transportation Committee

Kitsap Transit Bill Status Report

A) KT Priority Bills

No bills.

B) WSTA Issues

Bill #	Abbrev. Title	Short Description	Status	Sponsor
HB 1043	Commute trip reduction	Extending the commute trip reduction tax credit.	H Finance	Wylie
HB 1418	PTBA governing body members	Adding two voting members that are transit users to the governing body of public transportation benefit areas.	H Transportation	Timmons

C) Pedestrian & Traffic Safety

Bill #	Abbrev. Title	Short Description	Status	Sponsor
HB 1518	Vehicle collision liability	Establishing liability standards for certain vehicle collisions.	H Civil R & Judi	Reed

D) Operations/Governance

Bill #	Abbrev. Title	Short Description	Status	Sponsor
HB 1305	Property owners/projects	Concerning reimbursement by property owners for street, road, and water or sewer projects.	H Local Govt	Donaghy
HB 1339 (SB 5373)	Even-numbered year elections	Shifting general elections for local governments to even-numbered years to increase voter participation.	H State Govt & T	Gregerson
HB 1387 (SB 5293)	Prevailing wage/public works	Concerning the prevailing wages on public works.	H Labor & Workpl	Schmidt
HB 1418	PTBA governing body members	Adding two voting members that are transit users to the governing body of public transportation benefit areas.	H Transportation	Timmons
HB 1518	Vehicle collision liability	Establishing liability standards for certain vehicle collisions.	H Civil R & Judi	Reed
HB 1549 (SB 5476)	Responsible bidder criteria	Modifying the responsible bidder criteria for public works projects.	H Labor & Workpl	Fosse
HB 1573	Oath of office timing/local	Revising the period in which the oath of office must be taken for elective offices of counties, cities, towns, and special purpose districts.	H State Govt & T	Parshley
HB 1594	School costs/CCA	Addressing increased school transportation and operating costs due to the climate commitment act.	H Approps	Caldier
HB 1633	Public works/bidding	Concerning prime contractor bidding submission requirements on public works contracts.	H Cap Budget	Hill
SB 5009	Student transp. allocation	Modifying the student transportation allocation to accommodate multiple vehicle types for transporting students.	S EL/K-12	Braun

SB 5041	Unemp ins/strikes & lockouts	Concerning unemployment insurance benefits for striking or lockout workers.	S Labor & Comm	Riccelli
SB 5049	Sunshine committee	Concerning the public records exemptions accountability committee.	S State Gov/Trib	Wilson
SB 5102	Public risk pool records	Establishing a public records exemption for the proprietary information of public risk pools.	S Rules 2	Hasegawa
SB 5107	Local gov. vehicle insurance	Concerning underinsured motorist coverage for local government employees.	S Loc Gov	Boehnke
SB 5293 (HB 1387)	Prevailing wage/public works	Concerning the prevailing wages on public works.	S Labor & Comm	King
SB 5373 (HB 1339)	Even-numbered year elections	Shifting general elections for local governments to even-numbered years to increase voter participation.	S State Gov/Trib	Ramos
SB 5464	CDL federal standards	Promoting the better understanding of certain federal standards related to commercial driver's licenses.	S Transportation	King
SB 5476 (HB 1549)	Responsible bidder criteria	Modifying the responsible bidder criteria for public works projects.	S State Gov/Trib	Hasegawa
SB 5501	Employee driving requirement	Concerning employer requirements for driving.	S Labor & Comm	Stanford

E) Climate/Energy/Electrification

Bill #	Abbrev. Title	Short Description	Status	Sponsor
HB 1117	Motor vehicle emissions	Removing the delegation of authority related to California motor vehicle emissions standards to generate new transportation revenue for the state by reducing administration burdens on the government and the people.	H Env & Energy	Barkis
HB 1303 (SB 5380)	Environmental justice	Increasing environmental justice by improving government decisions.	H Env & Energy	Mena
HB 1409	Clean fuels program	Concerning the clean fuels program.	H Env & Energy	Fitzgibbon
SB 5036	Statewide emissions data	Strengthening Washington's leadership and accountability on climate policy by transitioning to annual reporting of statewide emissions data.	S Environment, E	Boehnke
SB 5045	Battery stewardship/EVs	Expanding the state battery stewardship program to include electric vehicle batteries.	S Environment, E	Wilson
SB 5380 (HB 1303)	Environmental justice	Increasing environmental justice by improving government decisions.	S Environment, E	Lovelett
SB 5519 (HB 1652)	Ocean vessels/environment	Reducing environmental impacts associated with the operation of certain ocean-going vessels.	S Environment, E	Lovelett
SB 5528	Transp. electrification	Concerning the installation of transportation electrification infrastructure.	S Labor & Comm	Liias

F) Housing

Bill #	Abbrev. Title	Short Description	Status	Sponsor
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HB 1299 (SB 5184)	Minimum parking requirements	Concerning minimum parking requirements.	H Local Govt	Peterson
HB 1304	Boundary review filings	Concerning the effective date of the filing of a notice of intention with a boundary review board.	H Local Govt	Donaghy
HB 1491	Transit-oriented housing dev	Promoting transit-oriented housing development.	H Housing	Reed
SB 5184 (HB 1299)	Minimum parking requirements	Concerning minimum parking requirements.	S Housing	Bateman

G) Employment/Human Resources

Bill #	Abbrev. Title	Short Description	Status	Sponsor
HB 1069 (SB 5044)	Supp. retirement bargaining	Allowing collective bargaining over contributions for certain supplemental retirement benefits.	H Labor & Workpl	Fosse
HB 1155 (SB 5437)	Noncompetition agreements	Prohibiting noncompetition agreements and clarifying nonsolicitation agreements.	H Labor & Workpl	Berry
HB 1213 (SB 5539)	Paid family & medical leave	Expanding protections for workers in the state paid family and medical leave program.	H Labor & Workpl	Berry
HB 1270	Deferred comp. by local gov.	Concerning automatic deferred compensation enrollment for county, municipal, and other political subdivision employees.	H Approps	Bronoske
HB 1308 (SB 5345)	Access to personnel records	Concerning access to personnel records.	H Labor & Workpla	Reed
HB 1387 (SB 5293)	Prevailing wage/public works	Concerning the prevailing wages on public works.	H Labor & Workpl	Schmidt
HB 1402	Job posting/driver's license	Concerning job postings requiring driver's licenses.	H Labor & Workpl	Scott
HB 1549 (SB 5476)	Responsible bidder criteria	Modifying the responsible bidder criteria for public works projects.	H Labor & Workpl	Fosse
HB 1619 (SSB 5191)	Dockworkers/family leave	Concerning paid family leave premium collection for dockworkers.	H Labor & Workpl	Parshley
HB 1633	Public works/bidding	Concerning prime contractor bidding submission requirements on public works contracts.	H Cap Budget	Hill
SB 5044 (HB 1069)	Supp. retirement bargaining	Allowing collective bargaining over contributions for certain supplemental retirement benefits.	S Labor & Comm	Ramos
SSB 5191 (HB 1619)	Dockworkers/PFML premiums	Concerning paid family leave premium collection for dockworkers.	S Rules 2	Conway
SB 5292	Family & medical leave rates	Concerning paid family and medical leave rates.	S Labor & Comm	Conway
SB 5293 (HB 1387)	Prevailing wage/public works	Concerning the prevailing wages on public works.	S Labor & Comm	King
SB 5345 (HB 1308)	Access to personnel records	Concerning access to personnel records.	S Labor & Comm	Saldana
SB 5437 (HB 1155)	Noncompetition agreements	Prohibiting noncompetition agreements and clarifying nonsolicitation agreements.	S Labor & Comm	Stanford
SB 5476 (HB 1549)	Responsible bidder criteria	Modifying the responsible bidder criteria for public works projects.	S State Gov/Trib	Hasegawa

H) Funding

Bill #	Abbrev. Title	Short Description	Status	Sponsor
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HB 1043	Commuter trip reduction	Extending the commuter trip reduction tax credit.	H Finance	Wylie
HB 1095	Law enforcement funding	Incentivizing cities and counties to attract and retain commissioned law enforcement officers.	H Finance	Walen
HB 1100	Local sales and use tax	Creating a local sales and use tax.	H Finance	Jacobsen
HB 1126 (SB 5315)	Local tax rate changes	Standardizing notification provisions relating to local tax rate changes and shared taxes administered by the department.	H Rules R	Walen
HB 1319	Wealth tax	Enacting a wealth tax on the ownership of stocks, bonds, and other financial intangible property.	H Finance	Street
HB 1320	Business & occupation tax	Modifying business and occupation tax rates to fund programs and services to benefit Washingtonians.	H Finance	Street
HB 1324 (SB 5550)	Transportation funding/CCA	Funding the state transportation system using climate commitment act revenues.	H Transportation	Barkis
HB 1334	Property tax revenue growth	Modifying the annual regular property tax revenue growth limit.	H Finance	Pollet
SB 5026	Motor vehicle sales tax	Dedicating the state sales tax on motor vehicles for transportation.	S Ways & Means	King
SB 5073	Motor vehicles sales tax use	Dedicating the sales tax on motor vehicles to highway uses.	S Ways & Means	Fortunato
SB 5315 (HB 1126)	Local tax rate changes	Standardizing notification provisions relating to local tax rate changes and shared taxes administered by the department.	S Loc Gov	Gildon

I) Sound Transit

Bill #	Abbrev. Title	Short Description	Status	Sponsor
HB 1408 (SB 5460)	Community authority funding	Establishing funding for community preservation and development authorities approved through RCW 43.167.060.	H Tech, Econ Dev	Santos
SB 5460 (HB 1408)	Community authority funding	Establishing funding for community preservation and development authorities approved through RCW 43.167.060.	S Ways & Means	Hasegawa

J) Ferries

Bill #	Abbrev. Title	Short Description	Status	Sponsor
HB 1054	County ferry contracts	Concerning county ferry maintenance and repair contracts.	H LGDP	Leavitt
HB 1167	Maritime careers task force	Directing the statewide career and technical education task force to consider educational opportunities for careers in maritime professions.	H Education	Shavers
HB 1264	Ferry system salaries	Concerning the salaries of ferry system collective bargaining units.	H Labor & Workpl	Fey
HB 1377	Ferry system emergency decl.	Declaring the ferry system to be in a state of emergency to authorize expedient actions.	H Transportation	Caldier
HB 1511 (SB 5059)	Ferry captains	Concerning Washington state ferries captains.	H Labor & Workpl	Parshley

HB 1616	Transit conduct/ferries	Expanding the locations where a person can be guilty of unlawful transit conduct to include the Washington state ferries.	H Transportation	Reed
SB 5059 (HB 1511)	Ferry captains	Concerning Washington state ferries captains.	S Transportation	Lias

K) Budget Bills

Bill #	Abbrev. Title	Short Description	Status	Sponsor
HB 1197 (SB 5166)	Operating budget, supp.	Making 2023-2025 fiscal biennium second supplemental operating appropriations.	H Approps	Ormsby
HB 1198 (SB 5167)	Operating budget	Making 2025-2027 fiscal biennium operating appropriations.	H Approps	Ormsby
HB 1202 (SB 5194)	State gen. obligation bonds	Concerning state general obligation bonds and related accounts.	H Cap Budget	Tharinger
HB 1216 (SB 5195)	Capital budget	Concerning the capital budget.	H Cap Budget	Tharinger
HB 1226 (SB 5160)	Transportation budget, supp.	Making supplemental transportation appropriations for the 2023-2025 fiscal biennium.	H Transportation	Fey
HB 1227 (SB 5161)	Transportation budget	Making transportation appropriations for the 2025-2027 fiscal biennium.	H Transportation	Fey
HB 1614 (SB 5314)	Capital gains tax	Modifying the capital gains tax.	H Finance	Thai
SB 5026	Motor vehicle sales tax	Dedicating the state sales tax on motor vehicles for transportation.	S Ways & Means	King
SB 5073	Motor vehicles sales tax use	Dedicating the sales tax on motor vehicles to highway uses.	S Ways & Means	Fortunato
SB 5160 (HB 1226)	Transportation budget, supp.	Making supplemental transportation appropriations for the 2023-2025 fiscal biennium.	S Transportation	Lias
SB 5161 (HB 1227)	Transportation budget	Making transportation appropriations for the 2025-2027 fiscal biennium.	S Transportation	Lias
SB 5166 (HB 1197)	Operating budget, supp.	Making 2023-2025 fiscal biennium second supplemental operating appropriations.	S Ways & Means	Robinson
SB 5167 (HB 1198)	Operating budget	Making 2025-2027 fiscal biennium operating appropriations.	S Ways & Means	Robinson
SB 5194 (HB 1202)	State gen. obligation bonds	Concerning state general obligation bonds and related accounts.	S Ways & Means	Trudeau
SB 5195 (HB 1216)	Capital budget	Concerning the capital budget.	S Ways & Means	Trudeau
SB 5314 (HB 1614)	Capital gains tax	Modifying the capital gains tax.	S Ways & Means	Stanford

Uncategorized Bills

No bills.

Kitsap Transit

Income Statement - Transit Fund

December 2024

	Current Month		Year to Date		Year to Date Variance	
	Actual	Budget	Actual	Budget	Dollar	Percent
OPERATING REVENUE						
Routed Fare	\$122,505	\$111,600	\$1,521,051	\$1,339,200	\$181,851	13.58%
Worker Driver Fares	\$64,242	\$62,700	\$744,109	\$752,400	(\$8,291)	(1.10%)
Van Pool Fares	\$15,970	\$16,800	\$244,872	\$201,600	\$43,272	21.46%
Access Fare	\$13,027	\$18,600	\$173,666	\$223,200	(\$49,534)	(22.19%)
Parking	\$14,533	\$15,000	\$200,376	\$180,000	\$20,376	11.32%
Advertisement	\$0	\$0	\$15,168	\$0	\$15,168	0.00%
Lease Income	\$37,016	\$41,667	\$490,084	\$500,000	(\$9,916)	(1.98%)
Other Operating Income	\$1,321	\$1,000	\$38,322	\$12,000	\$26,322	219.35%
OPERATING REVENUE	\$268,612	\$267,367	\$3,427,648	\$3,208,400	\$219,248	6.83%
OPERATING EXPENSES						
General Administration	\$478,905	\$663,718	\$6,177,760	\$6,982,107	(\$804,347)	(11.52%)
Capital Development	\$61,185	\$102,301	\$829,001	\$1,085,547	(\$256,546)	(23.63%)
Customer Service	\$41,431	\$112,970	\$899,269	\$1,126,743	(\$227,475)	(20.19%)
Routed	\$1,307,934	\$1,740,491	\$15,383,594	\$17,183,324	(\$1,799,730)	(10.47%)
Worker Driver	\$89,725	\$147,912	\$1,186,530	\$1,461,176	(\$274,646)	(18.80%)
Rideshare	\$42,650	\$43,626	\$484,857	\$472,846	\$12,011	2.54%
Access	\$896,862	\$1,166,622	\$11,125,626	\$11,738,613	(\$612,987)	(5.22%)
Vehicle Maintenance	\$861,133	\$1,123,391	\$11,089,286	\$12,125,589	(\$1,036,303)	(8.55%)
Facilities Maintenance	\$302,936	\$369,352	\$3,916,726	\$3,998,961	(\$82,235)	(2.06%)
Service Development	\$238,048	\$358,184	\$2,980,970	\$3,934,025	(\$953,055)	(24.23%)
Total Operating Expense	\$4,320,809	\$5,828,566	\$54,073,618	\$60,108,931	(\$6,035,313)	(10.04%)
OPERATING INCOME (LOSS)	(\$4,052,197)	(\$5,561,200)	(\$50,645,970)	(\$56,900,531)	\$6,254,561	(10.99%)
NON OPERATING INCOME (EXPENSE)						
Sales Tax	\$5,291,000	\$5,290,000	\$57,849,000	\$58,926,000	(\$1,077,000)	(1.83%)
State Operating Grant	\$0	\$9,583	\$19,225	\$115,000	(\$95,775)	(83.28%)
Other Operating Grant	\$9,613	\$0	\$96,125	\$0	\$96,125	0.00%
Interest Income	\$352,018	\$200,000	\$4,415,618	\$2,400,000	\$2,015,618	83.98%
Misc Income / (Expense)	\$0	\$0	(\$24,683)	\$0	(\$24,683)	0.00%
Interest Expense	(\$1,394)	(\$642)	(\$13,755)	(\$7,700)	(\$6,055)	78.64%
Depreciation Expense	(\$576,753)	(\$633,333)	(\$7,186,441)	(\$7,600,000)	\$413,559	(5.44%)
Amortization Expense	(\$5,527)	(\$5,500)	(\$66,321)	(\$66,000)	(\$321)	0.49%
Sales Tax Collection Fee	(\$52,291)	(\$52,900)	(\$577,871)	(\$589,260)	\$11,389	(1.93%)
Gain/Loss Disposition of Assets	\$0	\$0	\$20,787	\$0	\$20,787	0.00%
Total Non Operating Income (Expense)	\$5,016,666	\$4,807,208	\$54,531,684	\$53,178,040	\$1,353,644	2.55%
NET INCOME (LOSS)	\$964,469	(\$753,991)	\$3,885,714	(\$3,722,491)	\$7,608,205	(204.38%)

Kitsap Transit

Income Statement - Ferry Fund

December 2024

	Current Month		Year to Date		Year to Date Variance	
	Actual	Budget	Actual	Budget	Dollar	Percent
OPERATING REVENUE						
Local Ferry Fares	\$59,144	\$52,300	\$653,995	\$627,600	\$26,395	4.21%
Bremerton Fast Ferry Fares	\$229,033	\$158,400	\$2,781,091	\$2,095,300	\$685,791	32.73%
Kingston Fast Ferry Fares	\$50,441	\$26,900	\$569,232	\$420,200	\$149,032	35.47%
Southworth Fast Ferry Fares	\$76,400	\$37,100	\$864,470	\$554,400	\$310,070	55.93%
Total Operating Revenue	\$415,018	\$274,700	\$4,868,788	\$3,697,500	\$1,171,288	31.68%
OPERATING EXPENSE						
General Administration	\$154,540	\$243,019	\$2,083,689	\$2,776,084	(\$692,395)	(24.94%)
Local Ferry Operations	\$174,524	\$230,952	\$2,069,080	\$2,310,196	(\$241,116)	(10.44%)
Bremerton Fast Ferry Operations	\$205,717	\$408,130	\$3,419,008	\$4,373,649	(\$954,641)	(21.83%)
Kingston Fast Ferry Operations	\$247,747	\$319,674	\$3,008,728	\$3,518,607	(\$509,879)	(14.49%)
Southworth Fast Ferry Operations	\$191,798	\$301,407	\$3,050,701	\$3,323,126	(\$272,425)	(8.20%)
Maintenance and Facilities	\$583,711	\$680,005	\$6,281,292	\$7,681,774	(\$1,400,483)	(18.23%)
	\$1,558,037	\$2,183,188	\$19,912,498	\$23,983,436	(\$4,070,939)	(16.97%)
OPERATING INCOME (LOSS)	(\$1,143,020)	(\$1,908,488)	(\$15,043,710)	(\$20,285,936)	\$5,242,227	(25.84%)
NON OPERATING REVENUE (EXPENSE)						
Sales Tax Revenue	\$1,984,000	\$1,980,000	\$21,657,000	\$22,086,000	(\$429,000)	(1.94%)
Operating Grants	\$0	\$58,333	\$0	\$700,000	(\$700,000)	(100.00%)
Interest Income	\$48,939	\$25,000	\$425,074	\$300,000	\$125,074	41.69%
Interest Expense	(\$68,910)	(\$66,000)	(\$826,923)	(\$792,000)	(\$34,923)	4.41%
Depreciation	(\$358,430)	(\$225,000)	(\$4,314,222)	(\$2,700,000)	(\$1,614,222)	59.79%
Amortization	(\$1,013)	(\$1,000)	(\$12,160)	(\$12,000)	(\$160)	1.33%
Sales Tax Collection Fee	(\$19,840)	(\$19,800)	(\$216,570)	(\$220,860)	\$4,290	(1.94%)
Total Non Operating Income (Expense)	\$1,584,745	\$1,751,533	\$16,712,199	\$19,361,140	(\$2,648,941)	(13.68%)
NET INCOME (LOSS)	\$441,725	(\$156,955)	\$1,668,490	(\$924,797)	\$2,593,286	(280.42%)

**Kitsap Transit
Balance Sheet
December 31, 2024**

	Bus Fund	Ferry Fund	Consolidated
		ASSETS	
Cash and Cash Equivalents	933,135	1,001,858	1,934,993
Investment - General Fund	78,609,691	13,430,985	92,040,676
Investment - Stimulus Reserve	23,837,990	-	23,837,990
Investment - Debt Service Reserve	147,630	721,317	868,947
Investment - Contingency Reserve	4,000,000	-	4,000,000
Investment - Fuel Reserve	2,383,925	573,400	2,957,325
Tax Receivable	9,625,185	3,574,071	13,199,256
Capital Grants Receivable	9,285,112	1,651,111	10,936,223
Operating Grants Receivable	20,551	308,782	329,333
Accounts Receivable	789,551	360,151	1,149,702
Due from Transit	-	425,119	425,119
Inventory	1,716,777	6,092,580	7,809,356
Prepaid Expenses	1,331,334	373,126	1,704,460
TOTAL CURRENT ASSETS	\$ 132,680,880	\$ 28,512,500	\$ 161,193,380
Fixtures & Equipment, Net of Depreciation	6,745,116	58,174	6,803,290
Facilities, Net of Depreciation	26,499,660	10,668,964	37,168,624
Rolling Stock, Net Depreciation	18,540,573	94,159	18,634,733
Passenger Ferries, Net Depreciation	-	54,832,933	54,832,933
Capital Work in Progress	62,484,561	18,103,061	80,587,622
Leasehold Improvement, Net Amortization	2,465,147	-	2,465,147
Leased Facilities, Net Amortization	239,591	2,500,229	2,739,820
Land	22,129,192	-	22,129,192
Intangible Assets, Net Amortization	249,390	-	249,390
TOTAL CAPITAL ASSETS	\$ 139,353,230	\$ 86,257,521	\$ 225,610,751
TOTAL ASSETS	\$ 272,034,111	\$ 114,770,021	\$ 386,804,132
		LIABILITIES AND NET POSITION	
		LIABILITIES	
Accounts Payable	5,171,500	1,102,840	6,274,340
Due to Ferry	425,119	-	425,119
Payables to Other Transits	151,551	-	151,551
Deferred Revenues	79,589	10,112	89,701
Accrued Wages Payable	2,712,251	598,120	3,310,371
Employee Benefit Payable	309,328	45,118	354,446
Interest Payable	15,827	235,567	251,395
Short-Term Debt	277,156	3,005,000	3,282,156
Long-Term Debt	-	23,155,000	23,155,000
TOTAL LIABILITIES	\$ 9,142,321	\$ 28,151,758	\$ 37,294,079
		NET POSITION	
Invested in Capital Assets, Net of Related Debt	139,076,074	60,097,521	199,173,595
Restricted	30,369,545	721,317	31,090,862
Unrestricted	93,446,170	25,799,426	119,245,596
TOTAL NET POSITION	262,891,790	86,618,263	349,510,053
TOTAL LIABILITIES AND NET POSITION	\$ 272,034,111	\$ 114,770,021	\$ 386,804,132

Capital Work In Progress - December 2024

	Capital Budget And Expenditures										Capital Funding		
	2024 Budget	Current Month	YTD Expenditures	Encumbrance	Budget Remaining (\$)	Budget Remaining (%)	Cumulative Expenditures	Local Funds Budget	Grant Funds Budget	Total Funds Budget			
Transit Fund													
Routed Coaches	19,281,974	-	6,901,602	-	12,380,372	64%	6,901,602	7,351,907	11,930,067	19,281,974			
Access Bus & Van/VanLink Replacements	12,935,177	1,329,097	8,181,924	-	4,753,253	37%	8,181,924	4,854,271	8,080,906	12,935,177			
Electric Bus and Charger	951,514	-	-	-	951,514	100%	-	951,514	-	951,514			
Electric Bus Charger and Inductive Charging (Bases)	4,608,000	-	-	-	4,608,000	100%	-	768,000	3,840,000	4,608,000			
Electric Bus (10) & Charleston & North Base Chargers	13,000,000	581,496	739,958	11,799,722	460,320	4%	739,958	2,600,000	10,400,000	13,000,000			
Supervisor Vehicles	590,000	-	182,827	219,794	187,378	32%	182,827	270,000	320,000	590,000			
Worker Driver Buses (5 Electric)	5,379,275	-	4,901,075	-	478,200	9%	5,040,593	5,379,275	-	5,379,275			
Gillig Rebuilds	700,000	-	33,884	-	666,116	95%	613,254	700,000	-	700,000			
Electric Relief Vehicles (6)	420,000	-	12,946	-	407,054	97%	12,946	420,000	-	420,000			
Electric Ride Share Vehicles (5)	294,300	-	-	636	293,664	99.8%	-	58,860	235,440	294,300			
Vanpool Replacements	735,640	-	610,062	-	125,578	17%	610,062	500,000	235,640	735,640			
APC Systems Equipment/Digital Signage	10,332,384	1,652,499	2,541,424	-	7,790,960	75%	3,298,718	10,332,384	-	10,332,384			
Operations Bases													
Harborside:													
Harborside Tenant Improvements	20,000	-	-	-	20,000	100%	-	20,000	-	20,000			
HVAC System KT Harborside	89,803	-	75,557	-	14,246	16%	119,999	89,803	-	89,803			
Charleston Base													
Cubicle Replacements (32)	50,000	-	4,297	60,687	(14,984)	-30%	149,806	50,000	-	50,000			
Routed Supervisor/Dispatch Redesign & CN	145,442	-	34,693	-	110,749	76%	69,990	145,442	-	145,442			
Mini-Heat Pumps (5)	90,000	-	-	-	90,000	100%	-	90,000	-	90,000			
ADA Door Motor/Access Pad	50,000	-	-	38,403	11,597	23%	-	50,000	-	50,000			
Conference Room Media System	50,000	-	-	-	50,000	100%	-	50,000	-	50,000			
Electric Infrastructure Construction	-	-	59,395	-	(59,395)	-	2,275,337	-	-	-			
Northbase													
North Base HD Maintenance Facility (Planning)	10,459,845	90,968	420,384	306,418	9,733,043	93%	639,120	1,338,448	9,121,397	10,459,845			
Vetter Road Fencing and Barricades	100,000	-	-	-	100,000	100%	-	100,000	-	100,000			
South Base													
South Base (ESA, Permits, CM)	215,483	-	200	-	215,283	100%	114,174	42,603	172,880	215,483			
South Base Construction (Locate and Design)	500,000	-	5,870	-	494,130	99%	5,870	500,000	-	500,000			
Transfer Centers / Park & Ride													
Hwy 16 Park & Ride Planning and Design (Ruby Creek)	711,319	30,846	175,471	572,938	(37,090)	-5%	3,217,177	615,028	96,291	711,319			
HWY 16 Park & Ride Construction (Ruby Creek)	12,750,000	-	14,619	-	12,735,381	100%	465,887	6,500,000	6,250,000	12,750,000			
Sewer Lift Station Highway 16 (Ruby Creek)	3,500,000	-	-	739,701	2,760,300	79%	-	3,500,000	-	3,500,000			
Silverdale Transfer Center	4,093,647	142,178	7,740,015	1,982,102	(5,628,470)	-137%	23,273,078	1,500,000	2,593,647	4,093,647			
Ruth Haines Road (Design & Construction)	400,000	-	272,418	143,615	(16,033)	-4%	1,673,434	400,000	-	400,000			
Rental Park and Ride Improvements	20,000	-	45,247	-	(25,247)	-126%	45,247	20,000	-	20,000			
Gateway Bus Storage Facility & Park and Ride Analysis TOD	25,000	-	14,388	-	10,612	42%	114,496	25,000	-	25,000			
Gateway Bus Storage Facility & Park and Ride PE/Design	842,400	-	-	-	842,400	100%	18,852	122,400	720,000	842,400			
Gateway Center Rehabilitation Design and Construction	500,000	-	-	-	500,000	100%	160,482	500,000	-	500,000			
SR104 P&R PE/Design	600,000	-	190,742	-	409,258	68%	195,856	100,000	500,000	600,000			
Fred Meyer Stop Safety Improvements (Design Only)	60,000	-	-	-	60,000	100%	-	60,000	-	60,000			
Port Orchard Transit Center Planning	737,283	-	59,379	325,298	352,605	48%	258,799	147,457	589,826	737,283			

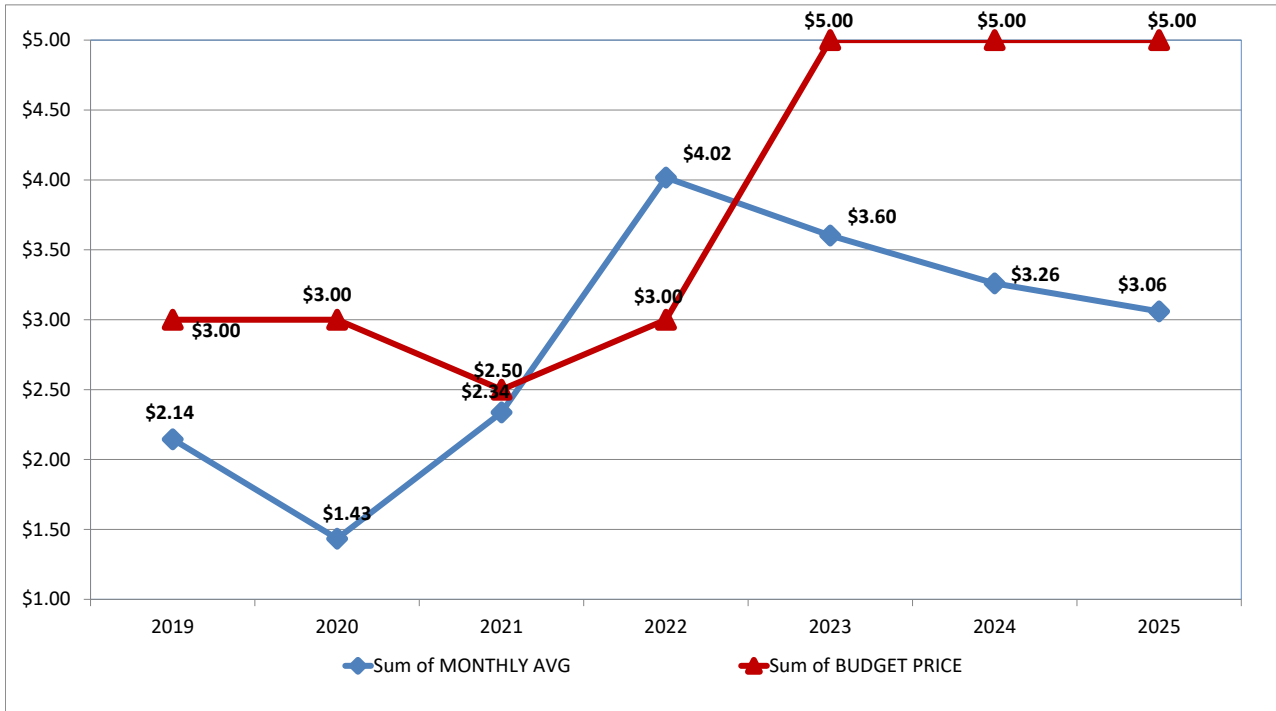
Capital Work In Progress - December 2024

Capital Budget And Expenditures										Capital Funding		
	2024 Budget	Current Month	YTD Expenditures	Encumbrance	Budget Remaining (\$)	Budget Remaining (%)	Cumulative Expenditures	Local Funds Budget	Grant Funds Budget	Total Funds Budget		
	Bike Barn Lighting/Security Cameras	13,315	-	-	-	13,315	100%	-	3,263	10,052	13,315	
West Bremerton Hydrogen Fueling & P&R (Design & ROW)	7,721,914	-	2,529,112	-	5,192,802	67%	2,529,658	3,584,383	4,137,531	7,721,914		
Poulsbo Park & Ride	1,300,000	-	25,604	334,091	940,305	72%	221,873	1,300,000	-	1,300,000		
Inductive Charging (BTC, STC, WBTC & BITC)	2,912,558	17,385	254,867	507,774	2,149,917	74%	254,867	1,500,000	1,412,558	2,912,558		
Silverdale Park & Ride (Design & ROW)	150,000	-	-	-	150,000	100%	-	150,000	-	150,000		
Operator Training Facility	3,500,000	-	-	-	3,500,000	100%	-	3,500,000	-	3,500,000		
Day Road Park & Ride (Design & Construction)	3,944,625	-	176,632	1,512,850	2,255,143	57%	176,632	1,588,925	2,355,700	3,944,625		
Equipment and Systems												
Computer Infrastructure Improvements	200,000	-	-	-	200,000	100%	-	200,000	-	200,000		
ORCA Next Generation	-	16,801	116,111	-	(116,111)	-	116,111	-	-	-		
Servers and Capitalized Computer Equip.	200,000	-	-	-	200,000	100%	130,991	200,000	-	200,000		
VEEM Backup and Recover Software/Server	150,000	-	-	-	150,000	100%	-	150,000	-	150,000		
APC UPS for Servers	60,000	-	-	-	60,000	100%	-	60,000	-	60,000		
IP Cameras (Bremerton, PO Dock, South Base, CLI)	300,000	-	-	-	300,000	100%	264,102	300,000	-	300,000		
Misc. Equipment	15,000	-	108,177	-	(93,177)	-621%	108,177	15,000	-	15,000		
Training Room Upgrades	25,000	-	-	247,143	(222,143)	-889%	-	25,000	-	25,000		
Pilot - Digital Bus Stop Panels	25,000	-	-	-	25,000	100%	-	25,000	-	25,000		
Schedule Racks	40,000	-	-	-	40,000	100%	-	40,000	-	40,000		
Scaffold for EV Bus Maint	90,000	-	-	-	90,000	100%	-	90,000	-	90,000		
Payroll System Implementation	100,000	-	-	-	100,000	100%	-	100,000	-	100,000		
Bus Rotor Lathes	45,000	-	-	-	45,000	100%	-	45,000	-	45,000		
Tire Changing Equipment	25,000	-	-	-	25,000	100%	-	25,000	-	25,000		
Service Truck	90,000	-	18,024	-	71,976	80%	240,539	90,000	-	90,000		
F150 Maintenance	60,000	-	62,124	-	(2,124)	-4%	62,124	60,000	-	60,000		
Bus in Motion Alarms	18,000	-	-	-	18,000	100%	-	18,000	-	18,000		
Transit Fund Total	126,223,898	3,861,270	36,509,028	18,791,172	70,923,698	56%	62,484,561	63,221,963	63,001,935	126,223,898		
Ferry Fund												
Ferry Vessels												
Owner Representation (New Vessels)	1,400,000	-	-	25,111	1,374,889	98%	-	1,400,000	-	1,400,000		
Electric Fast Foil Ferry Design & Prototype	1,000,000	-	3,660	-	996,341	100%	17,404	1,000,000	-	1,000,000		
MV Solano Purchase/PE/Rehabilitation	1,271,685	-	425,991	886,206	(40,511)	-3%	13,976,362	934,337	337,348	1,271,685		
Spare Jet Bow Loaders	700,000	-	-	-	700,000	100%	-	700,000	-	700,000		
Genset Bow Loaders	229,806	-	-	-	229,806	100%	91	40,222	189,584	229,806		
Finest Jet Replacement	303,338	-	-	650,010	(346,672)	-114%	216,670	303,338	-	303,338		
Electric Foot Ferry & Infrastructure Design and Construction	15,895,503	-	712,310	907,044	14,276,149	90%	1,603,519	1,695,503	14,200,000	15,895,503		
Ferry Terminal												
Bremerton Dock Improvements/Rail Lift/Emerg. Intercom	233,373	-	201,672	121,509	(89,808)	-38%	201,672	46,675	186,698	233,373		
Alternative Analysis Seattle Terminal	27,397	-	-	-	27,397	100%	394,281	27,397	-	27,397		
Seattle Terminal PE	3,575,000	-	820,510	-	2,754,490	77%	820,905	1,075,000	2,500,000	3,575,000		
Southworth Terminal Redevelopment (WSF Partner)	3,103,804	-	871	-	3,102,933	100%	1,073	853,804	2,250,000	3,103,804		
Electronic Signage Docks	150,000	-	-	-	150,000	-	-	150,000	-	150,000		
Southworth Parking Lot Changes	393,274	-	148,447	-	244,827	62%	148,447	393,274	-	393,274		

Capital Work In Progress - December 2024

Capital Budget And Expenditures										Capital Funding			
	2024 Budget	Current Month	YTD Expenditures	Encumbrance	Budget Remaining (\$)	Budget Remaining (%)	Cumulative Expenditures	Local Funds Budget	Grant Funds Budget	Total Funds Budget			
POF Preventative Maintenance	2,824,414	-	255,731	-	2,568,683	91%	255,731	461,939	2,362,475	2,824,414			
Breakwater at Port Orchard Marina (Partnership)	1,000,000	-	1,007	-	998,993	100%	1,007	1,000,000	-	1,000,000			
Annapolis Environmental Study	150,000	-	6,982	-	143,018	95%	19,534	150,000	-	150,000			
Mooring Dock Alt. Analysis, Purchase & Improvements	4,979,835	-	25,368	-	4,954,467	99%	98,027	4,979,835	-	4,979,835			
Marine Maintenance Fac. (Locate, ROW & Concept. Design)	1,250,425	-	122,542	-	1,127,883	90%	348,338	1,250,425	-	1,250,425			
Marine Maintenance Fac. Environmental	2,250,000	-	-	-	2,250,000	100%	-	2,250,000	-	2,250,000			
Ferry & Terminal PM (Formerly workboat project)	218,837	-	-	-	218,837	100%	-	3,500,000	218,837	218,837			
Seattle Docking Facility (Match Only)	3,500,000	-	-	-	3,500,000	100%	-	3,500,000	-	3,500,000			
Ferry Tools & Equipment													
Marine Specialty Tools	20,000	-	-	-	20,000	100%	-	20,000	-	20,000			
Ferry Fund Total	44,476,691	-	2,725,091	2,589,880	39,161,720	88%	18,103,061	22,231,749	22,244,942	44,476,691			
Grand Total	170,700,589	3,861,270	39,234,120	21,381,052	110,085,418	64%	80,587,622	85,453,712	85,246,877	170,700,589			

Kitsap Transit Diesel Costs Updated through January 2025



Per-gallon average price	2019	2020	2021	2022	2023	2024	2025
January	\$1.89	\$1.99	\$1.68	\$2.89	\$3.50	\$4.72	\$3.06
February	\$2.08	\$1.80	\$2.04	\$3.18	\$3.40	\$4.20	
March	\$2.13	\$1.31	\$2.15	\$3.90	\$3.46	\$2.99	
April	\$2.21	\$1.04	\$2.07	\$4.30	\$3.48	\$3.20	
May	\$2.34	\$1.08	\$2.23	\$4.30	\$3.00	\$3.01	
June	\$1.93	\$1.25	\$2.44	\$5.10	\$3.25	\$3.04	
July	\$2.08	\$1.36	\$2.37	\$4.99	\$4.08	\$3.14	
August	\$2.05	\$1.37	\$2.47	\$3.99	\$4.18	\$2.87	
September	\$2.13	\$1.27	\$2.41	\$3.89	\$4.35	\$3.06	
October	\$2.47	\$1.38	\$2.73	\$4.42	\$3.71	\$3.02	
November	\$2.40	\$1.72	\$2.73	\$4.35	\$3.51	\$3.00	
December	\$2.02	\$1.64	\$2.72	\$2.89	\$3.30	\$2.87	
Monthly Avg. Cost YTD	\$ 2.14	\$ 1.43	\$ 2.34	\$ 4.02	\$ 3.60	\$ 3.26	\$ 3.06
Budgeted Per-Gallon Price	\$ 3.00	\$ 3.00	\$ 2.50	\$ 3.00	\$ 5.00	\$ 5.00	\$ 5.00

In January, KT paid \$3.06 a gallon for fuel compared to \$2.87 in December. The year-to-date per-gallon average price as of January was \$3.06 compared \$5.00 a gallon for fuel budgeted for 2025.

PUBLIC COMMENTS

February 18, 2025

**Presented at the Kitsap Transit Board of
Commissioners Meeting**

Jackie Bidon

From: A. Leon <anna.leon.art@gmail.com>
Sent: Monday, February 3, 2025 3:13 PM
To: Jackie Bidon
Subject: [EXTERNAL] Public Comment, 2/4/25 Board Meeting

Follow Up Flag: Follow up
Flag Status: Flagged

To the Board Members of Kitsap County Transit

I've been a resident of Kitsap County for a year and a half and have been using the Kitsap Transit bus system for my daily work commute as well as personal transportation needs throughout that time. I've taken public transit most of my life in several different cities. Some of the greatest acts of compassion and most surprising moments of human connection I've witnessed and experienced have unfolded on bus rides. Good operators are the heart of what makes these moments possible. Every driver I've ridden with in this region has been kind, generous, and accommodating. So to hear that this Board has failed to renew their union contract for so long is beyond concerning. These operators make my life and the life of many in this community navigable and I am extremely grateful to them for the work they do. I urge you to show up for them in the way that they show up for their riders. They deserve a fair and active contract with consistently timely renewal that accurately reflects the essential service they provide for this community.

Thank you for your time.

Anna Leon

Jackie Bidon

From: sam.dayday@gmail.com
Sent: Friday, February 14, 2025 12:55 PM
To: Jackie Bidon
Cc: samnancy2@comcast.net; sam.dayday@gmail.com
Subject: [EXTERNAL] "Public Comment [date] Board Meeting"

My public input for the upcoming meeting:

I live at the northern tip of Marine Drive in Bremerton. I called Kitsap Transit to plan a route from my Bremerton residence to the Poulsbo Transit Center on north Viking Way to facilitate changing busses to the Clallam County Transit "Strait Shot" Route 123 to Sequim. As explained to me I would need to walk 2 miles from my Bremerton residence to the nearest Kitsap Transit Bus station on Kitsap Way and Marine Drive intersections, ride to the Kitsap transit center in Silverdale, change busses, and ride to the Poulsbo terminal. All-in-all, a journey consuming a lot of walking and approximately 2 hours to transit 12 miles, the majority of which is a 4 lane highway (hwy 3).

When I informed your agent I can travel via Clallam County transit approximately 70 miles in half the time he replied that was because all Bremerton busses were on routes, with frequent stops and not on highways. I pointed out hiway 3 between Bremerton and Poulsbo is a 4 lane hiway while hiway 101 to Sequim is a 2 lane hiway so his point is moot.

Marine Drive has no sidewalks. Fortunately I AM mobile (for now) so I can make the 2 mile walk to the nearest Kitsap Transit Center, albeit snow does make it much more hazardous as it inhibits the ability to step off the road and into a ditch or driveway to avoid traffic.

The city mayors office has made a priority to rezone Marine Drive to 'maximum density' and thus we should anticipate an influx of 'affordable housing' occupants many of whom will not be able to afford their own vehicles and will be reliant on mass transit for medical care and retail shopping.

As explained to me by my 'Dial A Ride' driver in Clallam County (Sequim) Clallam County Transit coordinates with other agencies in their district to provide (nominal) door-to-destination services. For instance, he happened to be driving a 'para-transit' bus that day but showed me his laptop display indicating numerous residential pick-ups that were not 'para-transit', therefore an efficient use of resources (vehicles and drivers).

My hope is that whatever topics are discussed in your upcoming meeting it will include:

- 1) Addressing Bremerton's perceived influx of 'affordable housing' population and the associated mass transit needs.
- 2) A review of Kitsap Transit routing to include 'shuttles' between main transit centers throughout the county that utilize hiway 3 to the fullest extent.
- 3) A review of Kitsap Transit assets (both drivers and vehicles) and their associated routing to insure full utilization with little down time, ergo, if a para-transit bus is idle, perhaps offer up for a dial-a-ride service.

I've lived on 'the drive' for 70+ years. In city limits. No sidewalks nor bus service. Not expecting either in my lifetime. But, having the option of dial-a-ride would be a 'happy medium'.

Sam Doubleday
2765 Marine Drive
Bremerton, WA 98312

