



BOARD OF COMMISSIONERS WORK STUDY MEETING AGENDA

Date: January 21, 2025
Time: 8:30AM – 10:00AM

1. CALL TO ORDER

2. AGENDA REVIEW

3. CHAIRPERSON’S COMMENTS

4. FULL DISCUSSION / ACTION ITEMS

- a. Presentation – Kitsap Transit Training Facility Siting Study- Perteet
- b. Resolution No. 25-12, Approve Training Facility Site 1
- c. Resolution No. 25-13, Award KT 24-945, Swing Lady Swift Engines 4
- d. Presentation - State of Transit

5. EXECUTIVE DIRECTOR ITEMS

6. PUBLIC COMMENTS 8

Please state your name for the record. You will have 3 minutes to address the Board.

7. FOR THE GOOD OF THE ORDER

Transit Board members’ comments

8. ADJOURN

Agendas and Board Packets are available online at www.kitsaptransit.com and available in large-print format upon request. If you will need accessibility accommodations for this public meeting, please contact the Clerk of the Board at (360) 478-6230 or via email at JacquelynB@kitsaptransit.com by noon on the Wednesday before the meeting.



Board of Commissioners Agenda Summary

Meeting Date: 01/21/2025

AGENDA ITEM: Resolution No. 25-12, Approve Training Facility Siting Study

SUBMITTED BY: Steffani Lille

TITLE: Director

DEPARTMENT: Service & Capital Development

EXHIBITS/ATTACHMENTS: Resolution No. 25-12

BUDGETARY IMPACT *(if applicable)*

BUDGETED AMOUNT: \$ 0.00

EXPENDITURE REQUIRED: \$ 0.00

FUNDING SOURCE: Other

REVIEWED BY: Executive Director

REVIEWED DATE: 01/16/2025

SUMMARY STATEMENT:

This resolution requests the board to adopt the locally preferred alternative for the location of a future training facility for Kitsap Transit Operators. Staff is recommending option 28 as the preferred alternative and has identified a secondary site, option 29, if the preferred alternative is deemed unfit during the environmental phase. Both site options 28 and 29 are located within the Puget Sound Industrial Center on Brees Drive and is currently undeveloped land that requires no relocations of businesses or residents. This resolution also authorizes property negotiations once the environmental phase has been completed.

RECOMMENDED ACTION/MOTION:

MOTION: Move to adopt Resolution No. 25-12, selection of Option 28, the Alpine Evergreen Company Inc. property, as the locally preferred alternative for the training facility as recommended in the Kitsap Transit Training Facility Siting Study and authorizes property negotiations once environmental phase has been completed.

RESOLUTION NO. 25-12

A RESOLUTION OF KITSAP TRANSIT BOARD OF COMMISSIONERS TO ADOPT OPTION 28 (PUGET SOUND INDUSTRIAL ALPINE EVERGREEN CO INC PROPERTY) AS THE LOCALLY PREFERRED ALTERNATIVE FOR A TRAINING FACILITY AS RECOMMENDED IN THE KITSAP TRANSIT TRAINING FACILITY SITING STUDY

WHEREAS, the Kitsap Transit Training Facility Siting Study has been completed, locations throughout Kitsap County were examined for use as a training facility; and

WHEREAS, ten alternative locations were rated based on a ten-step siting screening methodology; and

WHEREAS, Kitsap Transit completed a public outreach process with a total of 98 responses; and

WHEREAS, the majority, fifty-three percent, of the respondents preferred location options 28 or 29; and

WHEREAS, option 28, Kitsap County parcel number 122301-1-011-1001, is within the Puget Sound Industrial Center on Brees Drive and requires no relocation of business or residents; and

WHEREAS, option 29, Kitsap County parcel number 122301-1-028-1006 within the Puget Sound Industrial Center on Brees Drive is being considered as a secondary site for analysis if option 28 is deemed unfit during the environmental process, and

WHEREAS, further environmental review is required to proceed with property acquisition of either parcel; and

WHEREAS, Kitsap Transit staff recommends option 28 be examined first under the environmental criteria as the locally preferred alternative and option 29 as a secondary alternative; and

WHEREAS, Kitsap Transit staff requests permission to conduct property acquisition negotiations with the property owner(s) upon completion of the environmental process pending no significant environmental findings; and

WHEREAS, Kitsap Transit staff will brief the Board upon successful negotiation and request entry into the property procurement phase.

NOW THEREFORE, BE IT RESOLVED the Board of Commissioners hereby adopts Option 28, the Alpine Evergreen Company Inc. property as the locally preferred alternative and authorizes property acquisition negotiations as recommended in the Kitsap Transit Training Facility Siting Study.

ADOPTED by the Kitsap Transit Board of Commissioners at a regular meeting held on the 21st day of January, 2025.

Rob Putaansuu, Chairperson

ATTEST:

Jackie Bidon, Clerk of the Board



Board of Commissioners Agenda Summary

Meeting Date: 01/21/2025

AGENDA ITEM: Resolution No. 25-13, Award KT 24-945, Lady Swift Engines
SUBMITTED BY: Ray Scott
TITLE: Director
DEPARTMENT: Marine Services
EXHIBITS/ATTACHMENTS: Resolution No. 25-13, Exhibit A - Letter of Recommendation

BUDGETARY IMPACT *(if applicable)*

BUDGETED AMOUNT: \$ 198,500.00

EXPENDITURE REQUIRED: \$ 198,500.00

FUNDING SOURCE: Operating

REVIEWED BY: Executive Director

REVIEWED DATE: 01/16/2025

SUMMARY STATEMENT:

Resolution 25-13 authorizes staff to award contract KT 24-945 M/V Lady Swift Engine Swing to Platypus Marine. Contract KT 24-945 is to complete the removal and installation of three (3) engines so that the three (3) engines currently on-board can be overhauled and the vessel returned to service.

The total proposed expenditure is one hundred ninety-eight thousand five hundred dollars (\$198,500).

RECOMMENDED ACTION/MOTION:

MOTION: Move to adopt Resolution No. 25-13, authorizing staff to award KT 24-945, M/V Lady Swift Engine Swing to Platypus Marine in the amount of one hundred ninety-eight thousand five hundred dollars (\$198,500).

RESOLUTION NO. 25-13

A RESOLUTION OF KITSAP TRANSIT BOARD OF COMMISSIONERS AUTHORIZING STAFF TO AWARD CONTRACT KT 24-945 FOR THE M/V LADY SWIFT ENGINE SWING PROJECT TO PLATYPUS MARINE

WHEREAS, on December 30, 2024, Kitsap Transit (KT) procurement staff publicly advertised Invitation for Bids (IFB) KT 24-945, Lady Swift Engine Swing; and

WHEREAS, three (3) engines will be replaced on the M/V Lady Swift so that the (3) three engines currently onboard can be overhauled; and

WHEREAS, procurement staff received and evaluated three (3) bids in response to the solicitation; and

WHEREAS, Platypus Marine was the apparent lowest bidder pending responsiveness and responsibility checks in the amount of one hundred ninety-eight thousand five hundred dollars (\$198,500); and

WHEREAS, procurement staff conducted a price analysis comparing Platypus Marine's offered price against KT's Independent Cost Estimate (ICE); and

WHEREAS, the pricing is deemed fair and reasonable; and

WHEREAS, this project was included in the 2025 Operating Budget-Ferry Fund approved via Resolution 24-77 on December 03, 2024.

NOW THEREFORE, BE IT RESOLVED the Board of Commissioners hereby authorizes staff to award contract KT 24-945, M/V Lady Swift Engine Swing to Platypus Marine in the amount of one hundred ninety-eight thousand five hundred dollars (\$198,500).

ADOPTED by the Kitsap Transit Board of Commissioners at a regular meeting held on the 21st day of January 2025.

Rob Putaansuu, Chairperson

ATTEST:

Jackie Bidon, Clerk of the Board

DRAFT



MEMORANDUM

DATE: 1/16/2025

TO: Raymond Scott, Lisa Dunas, and Andrea Carey

FROM: Michael Ricketts

SUBJECT: Recommendation to Award – KT 24-945 – Lady Swift Engine Swing

On December 30th, 2024, Procurement Staff released an Invitation for Bids; KT 24-945 Lady Swift Engine Swing. On January 15th, 2025, Kitsap Transit received three (3) bids in response to this solicitation. Pacific Fishermen Shipyard (PFI) was announced as the apparent lowest Bidder pending responsiveness and responsibility checks. Following responsiveness checks and discussion with PFI, PFI withdrew their bid. Procurement Staff moved to the next lowest bidder, Platypus Marine Inc. Procurement Staff conducted a price analysis comparing Platypus Marine's offered price against our Independent Cost Estimate that was established using published pricing and past pricing; the pricing is deemed fair and reasonable.

Procurement Staff has completed the responsiveness and responsibility checks and has deemed Platypus Marine responsive and responsible. It is my recommendation that Platypus Marine Inc be awarded the KT 24-945 Lady Swift Engine Swing project in the amount of \$198,500.

If you have any questions, please contact me at 360-473-1127.

Sincerely,

Michael Ricketts
Purchasing Specialist

PUBLIC COMMENTS

January 21, 2025

**Presented at the Kitsap Transit Board of
Commissioners Meeting**

Jackie Bidon

From: S H <holman.mba@gmail.com>
Sent: Thursday, January 16, 2025 3:29 PM
To: Jackie Bidon
Subject: [EXTERNAL] Public Comment board meeting date 1/21/2025

Follow Up Flag: Follow up
Flag Status: Flagged

It is insulting and in not in alignment with the transit board mission to have meetings in the middle of the workday.

How would a commuter participate and give feedback on transit matters when these meetings are clearly during the work week? They cannot. This is knowingly scheduled during times that the general audience and ridership of this system cannot participate. It is your duty to schedule these meetings at times where your ridership can attend and participate. I look forward to seeing rescheduled meetings for the remainder of 2025 to be during such times on weekends and evenings.