

**RESOLUTION NO. 24-41**

A RESOLUTION OF KITSAP TRANSIT BOARD OF COMMISSIONERS AUTHORIZING STAFF TO AWARD A CONTRACT FOR THE COMPLETION OF THE SAFETY MANAGEMENT SYSTEM DEVELOPMENT TO KPFF CONSULTING ENGINEERS

**WHEREAS**, Kitsap Transit Procurement Staff have submitted a Sole Source Justification for KPFF Consulting Engineers (KPFF) to continue the work that began in 2018 by contract KT 16-558 on Kitsap Transit's Marine Safety Management System (SMS); and

**WHEREAS**, KPFF brings a level of expertise and understanding of the Kitsap Transit Fast Ferry Program and the SMS requirements set by the United States Coast Guard; and

**WHEREAS**, the consulting work performed by KPFF continues to be necessary to support and supplement in-house staff knowledge and skills in the developing and implementing of a SMS; and

**WHEREAS**, Kitsap Transit Procurement staff has completed a cost analysis comparing KPFF's cost proposal in the amount of one hundred forty-four thousand dollars (\$144,000) against Kitsap Transit's independent cost estimate; and

**WHEREAS**, staff determined the cost proposal received from KPFF to be fair and reasonable; and

**WHEREAS**, this project was included in the 2024 Operating Budget-Ferry Fund approved by Resolution 23-68 on November 07, 2023.

**NOW THEREFORE, BE IT RESOLVED** the Board of Commissioners hereby authorizes staff to award a contract to KPFF for the completion of the SMS development in the amount of one hundred forty-four thousand dollars (\$144,000).

**ADOPTED** by the Kitsap Transit Board of Commissioners at a regular meeting held on the 2<sup>nd</sup> day of July 2024.

DocuSigned by:  
*Greg Wheeler*  
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Greg Wheeler, Chairperson

ATTEST:

DocuSigned by:  
*Jackie Bidon*  
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Jackie Bidon, Clerk of the Board