

**RESOLUTION NO. 24-70**

A RESOLUTION OF KITSAP TRANSIT BOARD OF COMMISSIONERS AUTHORIZING STAFF TO AWARD A CONTRACT TO ICF JONES & STOKES, INC. FOR THE FEDERAL TRANSIT ADMINISTRATION ENVIRONMENTAL REVIEW CONSULTANT

**WHEREAS**, at its meeting on January 2, 2024, the Board approved permission to advertise and seek vendor qualifications an Environmental Review Consultant; and

**WHEREAS**, Kitsap Transit published a Request for Proposals (RFP) KT 24-928 on September 16, 2024, in accordance with federal and state requirements for the Federal Transit Administration (FTA) Environmental Review Consultant; and

**WHEREAS**, staff received one (1) qualified submission in response to its RFP from ICF Jones & Stokes, Inc. (ICF), it was evaluated on the firms proposed project consultant, experience, and cost; and

**WHEREAS**, staff also reached out to FTA Region 10 to review the submitted proposal and ask for their concurrence; and

**WHEREAS**, the FTA has reviewed the proposal and concurs with Kitsap Transit's assessment that ICF's submission is deemed qualified and responsive; and

**WHEREAS**, ICF's proposed project consultant, Rebecca Jost, will serve as the project consultant and project manager/senior environmental planner; and

**WHEREAS**, Rebecca Jost will serve as ICF's day-to-day contact with Kitsap Transit and FTA; and

**WHEREAS**, ICF's 2025/2026 hourly billing rate for Rebecca Jost is one hundred fifty-five dollars (\$155.00); and

**WHEREAS**, this expenditure is within the approved 2024 Operating Budget as approved by the Board of Commissioners through Resolution 23-68, in the amount of two hundred twenty-five thousand dollars (\$225,000).

**NOW THEREFORE, BE IT RESOLVED** the Kitsap Transit Board of Commissioners hereby authorize staff to award a contract to ICF Jones & Stoke, Inc. for the Federal Transit Administration Environmental Review Consultant in the amount of two hundred twenty-five thousand dollars (\$225,000).

**ADOPTED** by the Kitsap Transit Board of Commissioners at a regular meeting held on the 5th day of November, 2024.

Signed by:  
*Greg Wheeler*  
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Greg Wheeler, Chairperson

ATTEST:

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*Jackie Bidon*  
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Jackie Bidon, Clerk of the Board