

**RESOLUTION NO. 25-08**

A RESOLUTION OF KITSAP TRANSIT BOARD OF COMMISSIONERS  
AUTHORIZING STAFF TO AWARD CONTRACT KT 24-920 SOUTH BASE  
PLANNING STUDY PROJECT TO TCF ARCHITECTURE

**WHEREAS**, Kitsap Transit intends to pursue a planning-based expansion study for the South Base Maintenance Facility; and

**WHEREAS**, on March 15, 2021, Kitsap Transit was awarded a Federal grant through FY19 Sec 5339(a) Bus and Bus Facilities funding; and

**WHEREAS**, the funding was designated for making environmental, engineering, and lot improvements at Kitsap Transit’s South Base Maintenance Facility; and


**WHEREAS**, on August 22, 2024, procurement staff released an Invitation for Bids for contract KT 24-920 South Base Planning Study Project; and

**WHEREAS**, the bid included a request for a Planning Level Study that will focus on increasing fuel storage capacity, site electrification, and improving parking conditions at South Base; and

**WHEREAS**, on September 13, 2024, Kitsap Transit received two (2) bids in which TCF Architecture was lowest bidder pending responsiveness and responsibility checks in the amount of two hundred fifteen thousand nine hundred forty-nine dollars (\$215,949).

**NOW THEREFORE, BE IT RESOLVED** the Board of Commissioners hereby authorizes staff to award contract KT 24-920 South Base Planning Study Project in the amount of two hundred fifteen thousand nine hundred forty-nine dollars to TCF Architecture.

**ADOPTED** by the Kitsap Transit Board of Commissioners at a regular meeting held on the 7th day of January, 2025.

Signed by:  
  
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Rob Putaansuu, Chairperson

ATTEST:

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*Jackie Bidon*

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Jackie Bidon, Clerk of the Board