

## RESOLUTION NO. 25-17

A RESOLUTION OF KITSAP TRANSIT BOARD OF COMMISSIONERS  
ACKNOWLEDGING EXECUTIVE DIRECTOR'S APPROVED CHANGE ORDERS  
FOR VESSEL MAINTENANCE

**WHEREAS**, the M/V Admiral Pete is currently in dry-dock for scheduled repairs per Contract KT 24-941 Admiral Pete USCG Inspection and Repairs; and

**WHEREAS**, Haven Boatworks (HBW) conducted inspections with the United States Coast Guard (USCG) and Kitsap Transit and discovered parts that need to be replaced or repaired; and

**WHEREAS**, in accordance with Kitsap Transit's Board approved procurement policy, the Executive Director has exercised his delegated authority, with the concurrence of Kitsap Transit's Board Chair to approve change orders that, on a cumulative basis of all change orders, exceed 10% of the initial, or reauthorized, board approved contract award; and

**WHEREAS**, that delegated authority is intended to accommodate urgency of repairs Marine Services would not otherwise be aware of until the vessel is in the shipyard; and

**WHEREAS**, in the absence of this delegated authority, Kitsap Transit could incur additional expense and disruption to marine services in the event of the need of rescheduling repairs to accommodate subsequent board approval; and

**WHEREAS**, the Board hereby acknowledges the urgency of executed change order one (1) in the amount of eighteen thousand seven hundred four dollars (\$18,704) and change order two (2) in the amount of twenty-four thousand nine hundred twenty-nine dollars (\$24,929), authorized by the Executive Director with concurrence of Kitsap Transit's Board Chair, in the interest of the need and urgency of repairs and mitigating additional expense and disruption to Marine Services operations.

**NOW THEREFORE, BE IT RESOLVED** the Board of Commissioners hereby acknowledges the Executive Director utilized his delegated authority to approve change order one (1) and two (2) for contract KT 24-941, Admiral Pete USCG Inspection and Repairs for a total change order amount of forty-three thousand six hundred thirty-three dollars (\$43,633). This amount increases contract KT 24-941, Admiral Pete USCG Inspection and Repair with Haven Boatworks to one hundred fifty-nine thousand nine hundred nine dollars (159,909) and reauthorizes the Executive Director's contract authority in accordance with Kitsap Transit's Procurement Policy.

**ADOPTED** by the Kitsap Transit Board of Commissioners at a regular meeting held on the 18th day of February, 2025.

Signed by:

*Rob Putaansuu*

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Rob Putaansuu, Chairperson

ATTEST:

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*Jackie Bidon*

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Jackie Bidon, Clerk of the Board