

RESOLUTION NO. 25-18

A RESOLUTION OF KITSAP TRANSIT BOARD OF COMMISSIONERS DELEGATING PURCHASE AUTHORITY TO KITSAP TRANSIT'S EXECUTIVE DIRECTOR FOR THE PURCHASE AND INSTALLATION OF A PROPANE PUMP AND DISPENSER AT CHARLESTON BASE

WHEREAS, the propane pump and dispenser at Charleston Base has failed; and

WHEREAS, the replacement of this propane pump and dispenser was not budgeted in the 2025 capital budget; and

WHEREAS, Kitsap Transit budget policy requires Board of Commissioner authorization to bid and contract for the purchase of unbudgeted capital expenditures regardless of cost; and

WHEREAS, Kitsap Transit has 58 propane vehicles in its fleet; and

WHEREAS, there is urgency to expedite the replacement of the propane pump and dispenser to mitigate impacts to operations; and

WHEREAS, staff have started the process of receiving quotes for the replacement and installation of the propane pump and dispenser; and

WHEREAS, staff estimates the total price to purchase and install the replacement propane pump and dispenser is approximately thirty-two thousand dollars (\$32,000); and

WHEREAS, if this pump and dispenser was within the 2025 budget, the Executive Director would have purchase authority up to one hundred thousand dollars (\$100,000); and

WHEREAS, in an effort to expedite replacement of the propane pump and dispenser, staff recommends the Board of Commissioners delegate authority to Kitsap Transit's Executive Director for the purchase and installation of the pump and dispenser.

NOW THEREFORE, BE IT RESOLVED the Board of Commissioners hereby delegates purchase authority to Kitsap Transit’s Executive Director for the purchase and installation of the propane pump and dispenser at Charleston Base.

ADOPTED by the Kitsap Transit Board of Commissioners at a regular meeting held on the 18th day of February, 2025.

Signed by:

Rob Putaansuu

3B96492E3F5847D...

Rob Putaansuu, Chairperson

ATTEST:

DocuSigned by:

Jackie Bidon

2395D24B46804E7...

Jackie Bidon, Clerk of the Board